



Student Association Meeting  
December 3, 2014  
AGENDA

*Call to Order*  
*Approval of Agenda*  
*Approval of Minutes*  
*Updates*

*Old Business:*

64-1415 BE IT RESOLVED THE SA EXECUTIVE COMMITTEE allocate up to \$300.00 from Budget Increases, Account 1099 to Men's Volleyball, Account 1410, to provide a budget for the 2014-2015 academic year.

*Second of Two Readings*

65-1415 BE IT RESOLVED THE SA EXECUTIVE COMMITTEE approve the changes to the ACE Constitution

*Second of Two Readings*

*New Business:*

66-1415 BE IT RESOLVED THE SA EXECUTIVE COMMITTEE allow Women's Rugby, Account 1407, to fundraise up to \$109.66 towards their Goodsearch fundraising effort.

*First and Only Reading*

67-1415 BE IT RESOLVED THE SA EXECUTIVE COMMITTEE allow Quidditch, Account 1418, to fundraise up to \$230.00 towards their Holiday Tabling.

*First and Only Reading*

68-1415 BE IT RESOLVED THE SA EXECUTIVE COMMITTEE approve the Permanent Equipment Surplus Request of SA Tech, Account 1004 to surplus the Elmo 16 mm Changeover Box.

*First and Only Reading*

69-1415 BE IT RESOLVED THE SA EXECUTIVE COMMITTEE approve the Permanent Equipment Surplus Request of SA Tech, Account 1004 to surplus the 2 EV Sx300 speakers.

*First and Only Reading*

70-1415 BE IT RESOLVED THE SA EXECUTIVE COMMITTEE allow Amnesty International, Account 1910, to fundraise up to \$130.00 towards the Amnesty Poetry Slam.

*First and Only Reading*

71-1415 BE IT RESOLVED THE SA EXECUTIVE COMMITTEE allow Crew Club, Account 1402, to fundraise up to \$8,350.00 towards their Fundraising Dinner.

*First and Only Reading*

72-1314 BE IT RESOLVED THE SA EXECUTIVE COMMITTEE approve the reallocation of stipends for the spring 2015 stipend period.

*First and Only Reading*

*Open Discussion*  
*Adjournment*



Date Received  
11/20/14

Approved to Agenda  
WPK

## FUNDRAISING REQUEST

Organization: Geneseo Women's Rugby  
Account #: 1407 Presenter\*: Jessica Kim  
Date of Request: 11/19/2014 Email: jak24 Phone: 716-861-5828

*\* the person who will be at the one Student Association meetings explaining this request  
Please provide the email address and phone number of the presenter in case there are further questions.*

### HOW DO I RECEIVE APPROVAL FROM EXECUTIVE BOARD TO FUNDRAISE?

- Make necessary reservations and arrangements through College Union & Activities (room 321) to hold your fundraiser
  - locations, lobby tables, etc.
- Acquire firm estimates for all anticipated expenses such as tech services, catering, supplies, etc. if necessary.
- Complete the Student Life fundraising approval form to receive permission to conduct fundraising activities on campus. Without formal College approval, this fundraising form will not be accepted.

**Event:** Goodsearch

Date of Event: n/a

*(Fundraisers may be "ongoing")*

Location and Time: n/a, all day

Summary of Fundraising Goals/Purpose of Fundraising: To raise money for our club

Expected income generated through this fundraiser (Projected Gross Amount): \$ 109.66

Is this fundraiser included in Line 01 (Fundraising/Income) of your budget? No

If not, will this activity take the place of another? No

Describe specifically how this income will be generated, including descriptions of items or services for sale, the amount you plan on charging per item or unit of service, etc.:

We use a search engine called Goodsearch. We have a club account that anyone can search 'under.' Each search earns one penny for our organization. We get a check annually for the money raised, based on how many searches were conducted over the year.

### PART A: FUNDRAISER WITH EXPENSES INVOLVED

Anticipated expenses in organizing this event (quantities, unit prices, payment for services, supplies, goods for sale, etc.)  
n/a

Projected net profit: \$ 109.66



Date Received  
11/20/14

Approved to Agenda  
WPF

# FUNDRAISING REQUEST

Organization: Geneseo Quidditch  
Account #: 1418 Presenter\*: Ari Kramer  
Date of Request: 11/19/2014 Email: ark11@geneseo.edu Phone: 585-683-1966

*\* the person who will be at the one Student Association meetings explaining this request  
Please provide the email address and phone number of the presenter in case there are further questions.*

## HOW DO I RECEIVE APPROVAL FROM EXECUTIVE BOARD TO FUNDRAISE?

- Make necessary reservations and arrangements through College Union & Activities (room 321) to hold your fundraiser  
– locations, lobby tables, etc.
- Acquire firm estimates for all anticipated expenses such as tech services, catering, supplies, etc. if necessary.
- Complete the Student Life fundraising approval form to receive permission to conduct fundraising activities on campus. Without formal College approval, this fundraising form will not be accepted.

### Event: Quidditch Holiday Tabeling

Date of Event: 12/1-12/8

*(Fundraisers may be "ongoing")*

Location and Time: Union Lobby Table B, 10:00 am - 4:00 pm

Summary of Fundraising Goals/Purpose of Fundraising: The purpose of this fundraiser is to help add money to our budget in order to be able to travel to more tournaments next semester and to be able to replace equipment as we find necessary.

Expected income generated through this fundraiser (Projected Gross Amount): \$ \$320

Is this fundraiser included in Line 01 (Fundraising/Income) of your budget? Yes

If not, will this activity take the place of another? \_\_\_\_\_

Describe specifically how this income will be generated, including descriptions of items or services for sale, the amount you plan on charging per item or unit of service, etc.:

This income will be generated by selling buttons and mugs. These buttons will depict the four Hogwarts houses and will cost \$1 per button. The mugs will be decorated by members of the Quidditch team (by decorating them with sharpies and then baking them s

## PART A: FUNDRAISER WITH EXPENSES INVOLVED

Anticipated expenses in organizing this event (quantities, unit prices, payment for services, supplies, goods for sale, etc.)  
The expenses would initially consist of about \$40 in order to buy 40 coffee mugs from a dollar store, as well as \$50 to print approximately 200 buttons.

Projected net profit: \$ \$230



Date Received  
11/21/14

Approved to Agenda  
WPF

# PERMANENT EQUIPMENT SURPLUS REQUEST

Organization: SA Technical Services  
Account #: 1004 Presenter\*: Zoë Marshall  
Date of Request: November 20, 2014 Email: techserv@geneseo.edu Phone: 424-558-9762

\* the person who will be at the Student Association meeting explaining this request

## WHAT IS "PERMANENT EQUIPMENT" ?

- Permanent equipment is defined through Student Association Financial Policy as equipment that
- has a durability span of three (3) or more years and costs \$300.00 or more per unit.

## HOW DO I REQUEST A SURPLUS OF PERMANENT EQUIPMENT THROUGH THE STUDENT ASSOCIATION?

- An explanation of why your organization is no longer in need of the item.
- Submit this completed form by 4:00pm on Thursday in the SA office, C.U. 316 to the Director of Business Affairs for approval and inclusion on the following week's agenda.

Item to be Surplussed: Elmo 16mm changeover Box  
 Description of Item: Allows for 2 16mm film projectors to be switched between during a presentation.  
 Tag Number of Item: 0252  
 Reason for Surplus: This equipment is 19 years old, and is obsolete due to the rise of computers and Microsoft Powerpoint. SA Tech doesn't seem to own the slide projectors that this box is used with.

"I approve this request on behalf of the organization I represent."

*Dayton Holders*

(Organization President)



Date Received  
11/21/14

Approved to Agenda  
LRF

# PERMANENT EQUIPMENT SURPLUS REQUEST

Organization: SA Technical Services

Account #: 1004 Presenter\*: Zoe Marshall

Date of Request: November 20, 2014 Email: techserv@geneseo.edu Phone: 424-508-9762

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Item to be Surplussed: 2 EV 5x300 speakers

Description of Item: 300watt non-self powered speakers

Tag Number of Item: 0058, 0059

Reason for Surplus: New speakers purchased May 2014 means we no longer need these. They are heavy, scratched, and lower quality than our other speakers. The SA Tech storage room does not have space for 16 large speakers and we will never need to use that many.

"I approve this request on behalf of the organization I represent."

(Organization President)



Date Received  
11/24/14

Approved to Agenda  
WPF

# FUNDRAISING REQUEST

Organization: Amnesty  
Account #: 1910 Presenter\*: Anna Biuso  
Date of Request: 11/21/2014 Email: alb41@geneseo.edu Phone: (585)545-0689

*\* the person who will be at the one Student Association meetings explaining this request  
Please provide the email address and phone number of the presenter in case there are further questions.*

## HOW DO I RECEIVE APPROVAL FROM EXECUTIVE BOARD TO FUNDRAISE?

- Make necessary reservations and arrangements through College Union & Activities (room 321) to hold your fundraiser
  - locations, lobby tables, etc.
- Acquire firm estimates for all anticipated expenses such as tech services, catering, supplies, etc. if necessary.
- Complete the Student Life fundraising approval form to receive permission to conduct fundraising activities on campus. Without formal College approval, this fundraising form will not be accepted.

**Event:** Amnesty Poetry Slam

Date of Event: 12/5/14

*(Fundraisers may be "ongoing")*

Location and Time: Knightsport, 6:30-10pm

Summary of Fundraising Goals/Purpose of Fundraising: The fundraising done in this event will contribute to Amnesty's budget. With this money we are hoping to be able to host a larger event, "Jamnesty" in the spring. This fundraiser could also assist in reducing the cost of possible conferences announce by Amnesty in the spring, which our club might be able to attend if enough funds are raised

Expected income generated through this fundraiser (Projected Gross Amount): \$ 130

Is this fundraiser included in Line 01 (Fundraising/Income) of your budget? Yes

If not, will this activity take the place of another? No

Describe specifically how this income will be generated, including descriptions of items or services for sale, the amount you plan on charging per item or unit of service, etc.:

The event is technically free but there is a recommended donation of \$3. This is a way to encourage people to come, since the event is free. Also from past experience with fundraisers, when their is only a recommended donation, people often feel compelled

## PART A: FUNDRAISER WITH EXPENSES INVOLVED

Anticipated expenses in organizing this event (quantities, unit prices, payment for services, supplies, goods for sale, etc.)

\SA Tech Services - \$25 for a one day rental of a fender conference kit

Buttons (SA button maker) - \$0.25/button x 40 = \$10

Food(supplied by CAS)- \$57.50

Projected net profit: \$ 130.00



Date Received  
11/24/14

Approved to Agenda  
WJE

# FUNDRAISING REQUEST

Organization: Geneseo Crew Club  
Account #: 1402 Presenter\*: Alexandra McCann  
Date of Request: 11/23/2014 Email: amm50@geneseo.edu Phone: 516-474-9416

*\* the person who will be at the one Student Association meetings explaining this request  
Please provide the email address and phone number of the presenter in case there are further questions.*

## HOW DO I RECEIVE APPROVAL FROM EXECUTIVE BOARD TO FUNDRAISE?

- Make necessary reservations and arrangements through College Union & Activities (room 321) to hold your fundraiser  
– locations, lobby tables, etc.
- Acquire firm estimates for all anticipated expenses such as tech services, catering, supplies, etc. if necessary.
- Complete the Student Life fundraising approval form to receive permission to conduct fundraising activities on campus. Without formal College approval, this fundraising form will not be accepted.

Event: Crew Club Fundraising Dinner  
Date of Event: 2/8/15

*(Fundraisers may be "ongoing")*

Location and Time: CU Ballroom, 2:00pm

Summary of Fundraising Goals/Purpose of Fundraising: The fundraising will contribute to the Crew's budget. This will allow us to put money towards things such as spring regattas and lowering the cost of spring break. Proceeds will also be used to contribute to payments of the 8 person shell purchased with th

Expected income generated through this fundraiser (Projected Gross Amount): \$10,450

Is this fundraiser included in Line 01 (Fundraising/Income) of your budget? Yes

If not, will this activity take the place of another? No

Describe specifically how this income will be generated, including descriptions of items or services for sale, the amount you plan on charging per item or unit of service, etc.:

Income at this event will be generated through tickets sold, donations sent as additions to the general ticket price, and the silent auction. The majority of goods for the silent auction will be donated by members of the team/community.

## PART A: FUNDRAISER WITH EXPENSES INVOLVED

Anticipated expenses in organizing this event (quantities, unit prices, payment for services, supplies, goods for sale, etc.)  
Save the Dates- \$15; Invitations- \$45; SA Tech- \$50; CAS Grant- \$500 (already approved); CAS Additional Food- \$1600; Decorations- \$20; Silent Auction Goods- \$50; Miscellaneous Expenses- \$320 (This is the additional amount already in our budget for the dinner)

Projected net profit: \$ \$8,350



# Memorandum

TO: Student Association Executive Committee

FROM: Paul Michael; Student Association Vice President

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Hey All,

As per regulatory changes in the state, minimum wage is going up to \$8.75 come December 31<sup>st</sup>, 2014. All employees in New York State, whether it's considered a stipend or a paycheck, must be paid \$8.75 an hour at the bare minimum. As of now, our allotted stipends wouldn't be in accordance with New York State minimum wage laws, and so we move to change the stipends and hours as prescribed on the chart accompanying this expertly crafted memo.

These changes do not reflect the decisions reached by the Stipend Review Committee during the stipend review process. They are meant to be temporary, lasting only for the Spring 2015 semester.

Thanks,

Paul



Student Position	# Weekly Office Hours	Yearly Budgeted Amount	BiWeekly Stipend	Hourly Wage	# Weekly Office	Yearly Budgeted	BiWeekly Stipend	Hourly Wage
	current	current	current	current	suggested	suggested	suggested	suggested
<u>SA Executive Board</u>								
President	7.5	\$1,750.00	\$125.00	\$ 8.33	7	\$1,750.00	\$125.00	\$ 8.93
Vice-President	6	\$1,400.00	\$100.00	\$ 8.33	5.5	\$1,400.00	\$100.00	\$ 9.09
Director of Business Affairs	6	\$1,400.00	\$100.00	\$ 8.33	5.5	\$1,400.00	\$100.00	\$ 9.09
Director of IRC	6	\$1,400.00	\$100.00	\$ 8.33	5.5	\$1,400.00	\$100.00	\$ 9.09
Director of AAC	6	\$1,400.00	\$100.00	\$ 8.33	5.5	\$1,400.00	\$100.00	\$ 9.09
Director of Student Programming	6	\$1,400.00	\$100.00	\$ 8.33	5.5	\$1,400.00	\$100.00	\$ 9.09
Director of Student Affairs	6	\$1,400.00	\$100.00	\$ 8.33	5.5	\$1,400.00	\$100.00	\$ 9.09
Director of Public Relations	6	\$1,400.00	\$100.00	\$ 8.33	5.5	\$1,400.00	\$100.00	\$ 9.09
<u>Lamron</u>								
Editor-in-Chief	6	\$1,400.00	\$100.00	\$ 8.33	5.5	\$1,400.00	\$100.00	\$ 9.09
Managing Editor	4	\$1,000.00	\$71.43	\$ 8.93	4	\$1,000.00	\$71.43	\$ 8.93
Copy Editor	3	\$700.00	\$50.00	\$ 8.33	2.5	\$700.00	\$50.00	\$ 10.00
Opinion Editor	3	\$700.00	\$50.00	\$ 8.33	2.5	\$700.00	\$50.00	\$ 10.00
Photo Editor	3	\$700.00	\$50.00	\$ 8.33	2.5	\$700.00	\$50.00	\$ 10.00
Sports Editor	3	\$700.00	\$50.00	\$ 8.33	2.5	\$700.00	\$50.00	\$ 10.00
Features Editor	3	\$700.00	\$50.00	\$ 8.33	2.5	\$700.00	\$50.00	\$ 10.00
News Editor	3	\$700.00	\$50.00	\$ 8.33	2.5	\$700.00	\$50.00	\$ 10.00
Arts and Entertainment	3	\$700.00	\$50.00	\$ 8.33	2.5	\$700.00	\$50.00	\$ 10.00
Getings-On	4	\$224.00	\$16.00	\$ 8.00	4	\$224.00	\$16.00	\$ 8.00
<u>GSTV</u>								
General Manager	2	\$500.00	\$35.71	\$ 8.93	2	\$500.00	\$35.71	\$ 8.93
Executive Producer	1.5	\$400.00	\$28.57	\$ 9.52	1.5	\$400.00	\$28.57	\$ 9.52
News Director	1.5	\$350.00	\$25.00	\$ 8.33	1.25	\$350.00	\$25.00	\$ 10.00
<u>Standing Committees</u>								
AC Treasurer	1.5	\$400.00	\$28.57	\$ 9.52	1.5	\$400.00	\$28.57	\$ 9.52
IRC Secretary	1.5	\$400.00	\$28.57	\$ 9.52	1.5	\$400.00	\$28.57	\$ 9.52
AC Secretary	1	\$224.00	\$16.00	\$ 8.00	0.75	\$224.00	\$16.00	\$ 10.67
IRC Treasurer	1.5	\$350.00	\$25.00	\$ 8.33	1	\$350.00	\$25.00	\$ 12.50
AAC Treasurer	1.5	\$350.00	\$25.00	\$ 8.33	1	\$350.00	\$25.00	\$ 12.50

not filled for

