



Student Association Meeting
January 28, 2015
AGENDA

Call to Order

Approval of Agenda

Approval of Minutes

Updates

Old Business:

77-1415 BE IT RESOLVED THE SA EXECUTIVE COMMITTEE allocate up to \$2,200.00 from Budget Increases, Account 1099, to Activities Commission: Limelight & Accents, Account 1303, to provide publicity funding.

Second of Two Readings

New Business:

78-1415 BE IT RESOLVED THE SA EXECUTIVE COMMITTEE allocate up to \$102.38 from SA Programs: Conferences, Account 1002 to Democracy Matters, Account 1002, to provide funding to attend the Democracy Matters National Summit in Albany, NY.

First of Two Readings

79-1415 BE IT RESOLVED THE SA EXECUTIVE COMMITTEE allocate up to \$442.00 from Budget Increases, Account 1099, to ACE, Account 1002, to provide funding for the ACE Spring '15 Retreat.

First of Two Readings

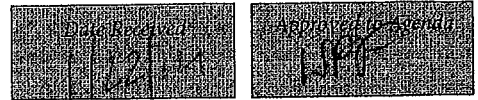
80-1415 BE IT RESOLVED THE SA EXECUTIVE COMMITTEE approve the changes to the USAEC Constitution.

First of Two Readings

Open Discussion

-Budget Review Packets

Adjournment



CONFERENCE REQUEST

Organization: Democracy Matters
 Account #: 1002 Presenter*: Kevin Callery
 Date of Request: 1/28/15 Email: kc29 Phone: 315-373-6446

** the person who will be at the two Student Association meetings explaining this request*

Conference: Democracy Matters National Summit
 Destination: Albany, NY
 Departure Date/Time: 2/6 noon ~~2/6~~ ~~2~~
 Return Date/ Time: 2/7 7pm
 Number of Days: 2 Number of Nights: 1
 Number of Attendees (list names and class years on a separate sheet): 5

WHAT ARE THE STEPS THAT I MUST TAKE IN REQUESTING FUNDING FOR A CONFERENCE FROM THE STUDENT ASSOCIATION?

- Before filling out this form, please read the section on requested conferences in Financial Policy (Section 13 Part Two)
- This form must be submitted three weeks (21 days) prior to the first day of the conference with supporting materials (brochures, web sites, pamphlets, etc.)
- Please attach a typed rationale with your request form.
- If and when funding is approved through SA Executive Board, a representative from your organization must meet with the Director of SA Programs, Personnel, and Finances to finalize conference arrangements.
- All requests are due by 4:00pm on Thursday in the SA office, CU 316, for them to appear on the following week's agenda for the first of two readings.

I HAVE MORE QUESTIONS. WHO SHOULD I SEE?

- Student Association Director of Business Affairs, sadba@geneseo.edu
- Director of SA Programs, Personnel, and Finances, krebban@geneseo.edu

I approve this request for funding for the organization Democracy Matters

 Director of Business Affairs



CONFERENCE REQUEST: PART A

PART A: TRANSPORTATION

If you will be taking your own vehicles:

- (a) Total amount for tolls: \$11.20 x 2 = \$22.40
- (b) Total number of miles: 244 x 2 = 488
- (c) Total number of vehicles: 1
- (b) x (c) x \$0.22/mile = (d) \$ ~~53.68~~ 107.36

Total transportation funding (e):

- (a) + (d) = \$ ~~64.88~~ 129.76

Maximum Student Association Allocation (f):

- (e) x 0.5 = 64.88

Include a list of all drivers and passengers and type of vehicles that will be used for transportation.

OR
 Kara Frank (Driver) Kia Soul
 Ian Duffee
 Kevin Callery
 Emily Ercolano
 Shannon Gallagher

If you will be renting vehicles or utilizing public transportation (i.e. plane, train, bus):

- (a) Cost of rental vehicle*: _____
- (b) Total amount for tolls: _____
- (c) Total number of vehicles*: _____
- (d) Total number of miles: _____
- (e) Additional rental fees: _____
- (a) x (c) = (f) \$ _____

Total transportation funding (g):

- (f) + (b) + (e) = \$ _____
- (h) Maximum Student Association Allocation
- (g) x 0.5 = _____

* Or ticket(s) if in the case of air, train, or bus transport.



CONFERENCE REQUEST: PART B

PART B: LODGING

Hotel name: Best Western Sovereign Hotel
City/State: Albany, NY
Phone number: 518-489-2981

- (a) Number of Persons per room: _____
(b) Number of Nights: _____
(c) Number of Rooms: _____
(d) Room Rate: _____
(e) Tax (if out of state): _____

Total lodging funding:
(b) x (c) x (d) + (e) = \$ No cost (paid for by Democracy Matters)

The Student Association will only fund up to \$70 per person per night, or 50% of the total cost of lodging, whichever is less.

Groups that attend conferences must submit a report or schedule to present during open discussion within one week of the conclusion of the conference to the SA President.



CONFERENCE REQUEST: PART C

PART C: MEALS

Do not include meals provided by the conference or event.

BREAKFAST

(a) Number of meals: _____
(assume one breakfast per day, provided you are out by 7 AM, limit 4 days)

(b) Number of people: _____

(c) Cost allocated per person: \$7.00

Total conference breakfast cost: (a) x (b) x (c) = (D) \$ _____

LUNCH

(a) Number of meals: _____
(assume one lunch per day, limit 4 days)

(b) Number of people: _____

(c) Cost allocated per person: \$9.00

Total conference lunch cost: (a) x (b) x (c) = (E) \$ _____

DINNER

(a) Number of meals: 1
(assume one dinner per day, provided you return after 6 PM, limit 4 days)

(b) Number of people: 5

(c) Cost allocated per person: \$15.00

Total conference dinner cost: (a) x (b) x (c) = (F) \$ 75

TOTAL MEAL FUNDING:

(D) + (E) + (F) = \$ 75



CONFERENCE REQUEST: PARTS D & E

PART D: MISCELLANEOUS EXPENSES

Conference Registration (if applicable)

(a) Conference registration fee per person: \$ _____ (b) Number of persons: _____

Registration Fee Expense:

(a) x (b) = (c) \$ _____

(d) Maximum SA Allocation: (c) x 0.5 = _____

(e) Additional supplies/expenses: \$ _____

What are the additional expenses you request funding for?

Total miscellaneous expenses:

(d) + (e) = \$ _____

PART E: CONFERENCE FINANCIAL SUMMARY

(a) Part A (Transportation) Total: ~~\$ 64.88~~ \$ 129.76

(b) Part B (Lodging) Total: _____

(c) Part C (Meals) Total: \$ 75

(d) Part D (Miscellaneous) Total: _____

TOTAL CONFERENCE COST:

(a) + (b) + (c) + (d) = (e) \$ ~~129.76~~ 204.76

The Student Association may allocate up to ½ (half) of the total conference cost as per SA Financial Policy.

TOTAL SA ALLOCATION

(e) x 0.5 = (f) \$ ~~102.38~~ 102.38

The Student Association may not fund more than \$2,500 for a single conference. If line (f) above is greater than \$2,500, it must be decreased to \$2,500 or less.

Rationale for Democracy Matters' trip to Albany, NY

Democracy Matters is going to the national democracy matters summit in Albany. The summit is meant to teach students involved in Democracy Matters how to be better activists on their campus and to teach students more about the issue of campaign finance reform. The entire conference is paid for except for one meal and transportation. Democracy matters is asking the Student Association for assistance in covering these expenses.

Names	Class	Year
Kevin Callery	Junior	2016
Ian Duffee	Junior	2016
Kara Frink	Junior	2016
Emily Ercolano	Junior	2016
Shannon Gallagher	Senior	2015



Drive 244 miles, 3 h 40 min

Directions from Geneseo, NY to Albany, NY

o Geneseo, NY

Get on I-390 N from US-20A E/Lakeville Rd

5.4 mi / 9 min

- ↑ 1. Head south on Main St toward School St
0.2 mi
- ↩ 2. Turn left onto South St
1.1 mi
- ↑ 3. Continue onto US-20A E/Lakeville Rd
3.8 mi
- ⤴ 4. Turn left onto the Interstate 390 N ramp
0.3 mi

Take I-90 E to U.S. 9 S/Rte 9 S in Albany. Take exit 6 from I-90 E

237 mi / 3 h 27 min

- ⤴ 5. Merge onto I-390 N
16.6 mi
- ↘ 6. Take exit 12 for I-90/NY-253/Lehigh Station Rd toward Thruway
0.1 mi
- ↩ 7. Keep left, follow signs for Interstate 90 Thruway
▲ Toll road
0.7 mi
- ↘ 8. Keep left at the fork, follow signs for I-90 E/Albany and merge onto I-90 E
▲ Toll road
213 mi
- ↘ 9. Take exit 24 on the left for I-87 N/I-90 E toward Albany/Montreal
▲ Toll road
0.9 mi
- ↑ 10. Continue onto I-87 N/I-90 E
● Continue to follow I-90 E
▲ Partial toll road
5.2 mi
- ↘ 11. Take exit 6 toward Henry Johnson Blvd
472 ft
- ↘ 12. Keep right at the fork, follow signs for US-9 S/Arbor Hill and merge onto U.S. 9 S/Rte 9 S
0.3 mi



Toll & Distance Calculator

Tolls from
Exit 45 - (I-90) - Rochester - Victor - I-490
to
Exit B1 - (I-90) - Albany - Hudson - Rensselaer - I-90 - US Route 9

Additional E-ZPass discount plans are available for commuters, motorcycles, motorhomes and other vehicles.
 The table below represents your anticipated tolls.

TOLLS FOR A CLASS 2L VEHICLE

INTERCHANGES	CASH TOLLS	E-ZPASS TOLLS
Exit 45 - (I-90) - Rochester - Victor - I-490 to Exit B1 - (I-90) - Albany - Hudson - Rensselaer - I-90 - US Route 9 (a ticket will be issued)	\$11.20	\$10.64
Total	\$11.20	\$10.64

E-ZPASS CUSTOMERS WILL SAVE \$0.56

Approximate Distance: 224.0 miles
Estimated Travel Time: 3 hours, 27 minutes.

Calculate return tolls for Exit B1 to Exit 45

ALONG YOUR TRIP, YOU WILL PASS THE FOLLOWING TRAVEL PLAZAS

TRAVEL PLAZA	MILEPOST
Clifton Springs Travel Plaza	Milepost 337
Port Byron Travel Plaza	Milepost 310
DeWitt Travel Plaza	Milepost 280
Oneida Travel Plaza	Milepost 244
Parking Area/Rest Area	Milepost 250
Indian Castle Travel Plaza	Milepost 210
Parking Area/Rest Area	Milepost 184
Mohawk Travel Plaza	Milepost 172
Guilderland Travel Plaza	Milepost 153
Parking Area/Rest Area	Milepost 139





Democracy **MATTERS**

Change Elections Change America

THE 14th DEMOCRACY MATTERS SUMMIT

Best Western Sovereign Hotel 1228 Western Ave.

Albany NY 12203 (518-489-2981)

Friday, February 6th

5:00 pm _____ Registration

6:00 _____ Pizza Dinner
(Squire Room)

7:00 pm _____ **PLENARY I**
(Guilder Room)

Welcome

Daryn Cambridge, US Institute of Peace

Adonal Foyle President & Founder, Democracy Matters

Anita Kinney Field Director, Democracy Matters

Max Stahl Political Director, Democracy Matters

Joan Mandle Executive Director, Democracy Matters

At the movies:

"The KOCH Brothers Exposed"

Saturday, February 7st

8:00-8:45 AM _____ Breakfast
(Hotel restaurant)

9:00- 10:15 _____ **BREAK-OUTS I**
Visions for Campus Organizing – First Semester Reports
(Check your folder for your break-out group # and location.)

10:30 – 11:10

PLENARY II

Rosemary Rivera, Organizing Director, Citizen Action of NY

“Race, Poverty, and Social Change”

11:15- 12:30

WORKSHOPS I

Becoming an Expert - Money in Politics 101 (Guilder Room)
Questions about campaign finance reform legislation and how public campaign financing works? Learn all you need to know to teach others!

Creating S.M.A.R.T. Campus Events and Projects (Town Room)
The subtle art of planning kick-butt events. These need-to-know tips will save you time and energy and provide the skills to make you a superstar organizer!

Holding their Feet to the Fire (Loft Room)
A politician' nightmare – activist students effectively adocating for getting big money out of politics. Learn about birddogging, using media, lobbying and more!

12:30

PLENARY III
(Squire Room)

LUNCHEON KEYNOTE

Zephyr Teachout

*Associate Professor of Law, Fordham University
2014 Candidate for Governor, New York State*

1:40- 2:30

WORKSHOPS II

Building a Great DM Chapter: Dynamic Leadership, Successful Recruitment, and Exciting Meetings (Town Room)
Great tips on recruiting and sustaining loyal DM members and running terrific meetings. How to sharpen your leadership skills, tap into your collective resources, and maintain an engaged group on campus!

Holding their Feet to the Fire (Loft Room)
A politician' nightmare – activist students effectively adocating for getting big money out of politics. Learn about birddogging, using media, lobbying and more!

(workshops continued on next page...)

Becoming an Expert - Money in Politics 101

(Guilder Room)

Questions about campaign finance reform legislation and how public campaign financing works? Learn all you need to know to teach others!

The Old and the New "Socialism"

(Squire Room)

A discussion exploring the failed historical attempts to curb the dominant power of wealth in the past, and an evaluation of new and alternative strategies to build equality and social justice.

2:40-3:30

BREAK-OUTS II

Strategizing: Spring Semester Week of Action
(same place as your Break-Out Session I)

3:40-5:00

PLENARY IV

(Guilder Room)

"The Future of Democracy in America"

Jay Mandle, Professor of Economics, Colgate University

(Emergency Numbers: 315 725 0717; 315 725 1048)



Date Received
1/26/15

Approved to Agenda
WPT

BUDGET INCREASE FORM

Organization: ACE (Alliance for Community Enrichment)
Account #: 1002 Presenter*: Gina Vitarkinay
Date of Request: 1/26/15 Email: gmv5@geneseo.edu Phone: (914) 998-5163

** the person who will be at the two Student Association meetings explaining this request*

WHAT ARE THE STEPS I MUST TAKE IN REQUESTING ADDITIONAL MONIES FROM THE STUDENT ASSOCIATION IN THE FORM OF A BUDGET INCREASE REQUEST?

- All budget increase requests require two readings on the agenda.
- You must submit a typed rationale as to why your organization requires additional funding or why it needs to realign monies from lines in the budget.
- If you feel that it would make things clearer to members of Student Association in decision-making, submit a financial breakdown of how you would like your budget to appear.
- All requests are due by 4:00pm on Thursday in the SA office, CU 316, for them to appear on the following week's agenda for the first of two readings.

WHAT KINDS OF QUESTIONS WILL STUDENT ASSOCIATION BE ASKING OF MY ORGANIZATION WHEN IT CONSIDERS APPROVING BUDGET INCREASE REQUESTS?

- Is this request to increase funds already in your organization's budget? If so, why isn't the initial amount in the budget sufficient?
- Explain how the additional monies will change the event already budgeted for.
- If there will be no change, what is the reason your organization desires additional funding?
- What is the amount of money your organization is requesting?
- How will the additional funds benefit your organization?
- Will your organization need this additional funding in the future? If so, should this amount of money be reflected in next year's budget?
- Does your organization plan to do any fundraising to help offset the costs?
- Will funding come from any other sources? If so, please explain and include documentation.

REQUEST SUMMARY (This form is NOT complete without a typed rationale attached!)

Amount Requested: \$ 942 Reason(s) for request: ACE Spring '15 Retreat

I approve this request as the individual primarily responsible for this program:
Gina Vitarkinay
(Program Representative Signature)

Hello,

One of my goals, as ACE chair, this semester is to have a cohesive relationship with the nine ACE reps to ensure that we can all complete our duties effectively and efficiently. A great way to do so is by having a retreat, although it hasn't been done in the past, I strongly believe this retreat will help us *bond* and have a better and stronger committee. The following is a breakdown I am asking in order to make the ACE retreat possible.

Sincerely,

Gina Villazhinay

SA Director of Student Affairs/ACE chair

12 people

	Cost/student	total
The Strong National Museum Play	13.50/student	\$162
Restaurant: Taste of Ethiopia"	20/person	\$240
Transportation: 12 person van	.50/mile Round trip: 80 miles	\$40
		Total: \$442



MEMORANDUM

TO: SA Executive Committee and General Assembly
FROM: Tom Hartvigsen, USAEC Chair; th11@geneseo.edu
DATE: 1/28/15
RE: USAEC Guidelines Change

To the SA Executive Committee and General Assembly,

I am removing section D on page 9, which states "There will be one no confidence option for every uncontested position" since Knightweb does not allow for enough lines in each candidate's voting section.

- 1) Please consult Articles 11 and 12 for the Rules for Candidates running from abroad or student teaching.
- H) The USAEC will make available all pertinent forms to be signed and completed by candidates seeking to be placed on the ballot. Candidates who violate the necessary forms for candidacy or USAEC Guidelines may be sanctioned, including but not limited to disqualification from the ballot, during any stage of elections, upon a two-thirds (2/3) majority vote of USAEC.
- I) If a candidate faces extraordinary circumstances where they can no longer participate in campaigning or elections, the candidate may appoint a temporary designee at the discretion of the Chair.

Article 7 – Write-In Candidates

- A) All students receiving votes during an SA sanctioned election who are not on the official USAEC ballot shall be considered Write-in Candidates and shall be subject to the guidelines contained in this section.
- B) All students who do not undergo the requirements for becoming an official and recognized candidate of the USAEC may still run a campaign for any office under the following circumstances:
 - 1) Write-In Candidates shall continue to abide by USAEC guidelines and all policies and procedures established herein.
 - 2) Write-In Candidates are excluded from privileges and courtesies extended to recognized candidates of the USAEC including but not limited to: having their name published on the ballot, mass emails, and the right to submit appeals on USAEC decisions or election results.
- C) Any Write-in Candidate who receives equal to or less than ten (10) percent of the total vote, to be determined as a function of the complete voter turnout, will be disregarded as a candidate.
- D) Should a write-in candidate be unofficially elected to an office, that candidate must submit to the USAEC the forms necessary to verify GPA and class standing and must sign all necessary forms for candidacy. The USAEC may not declare the election official until it has confirmed these requirements have been met.

Article 8 – Ballots

- A) Candidates running for SA Executive Committee or Class Office may organize themselves into an official party. Voters do not need to vote for the entire party.

Last Revised: 10/3/12

By: SRF

- B) There will be one write-in space for every available position.
- C) There will be one abstain option for every position.
- ~~D) There will be one no confidence option for every uncontested position.~~
- E) Sample ballots will be available for inspection at least five (5) days before the start of the elections. All complaints regarding the ballot must be registered in writing with the USAEC Chair within four (4) days of the ballots being posted.
- F) Each official candidate on the ballot will be responsible for signing his/her initials next to his/her name on the ballot to make sure there are no errors in the spelling of their name, the name of their party or any related issues. The absence of either a candidates' initials next to his or her name or a letter to the USAEC Chair explaining a mistake in the ballot will be assumed to be a forfeit from the ballot.
- G) If any candidate requests changes on the ballot, the USAEC Chair will make an updated ballot available to candidates within two (2) business days. All affected candidates must again initial next to their names within one (1) business day, or they will be removed from the ballot.
- H) If a candidate is still not satisfied by the read of the ballot, the matter will be settled by those candidates and the USAEC Chair before the start of the election.
- I) If, in the event of an extenuating circumstance, a candidate cannot be available to initial his or her name on the ballot they may have this done by a designee. This is at the discretion of the Chair.

Article 9 – Campaigning and Election Publicity

- A) Candidates must supply their own materials for use in their campaigns, but may use Student Association equipment, under the direction of the Director of SA Programs, Personnel, and Finance.
- B) Since campaigning often requires that College and Student Association facilities and services be reserved and/or used, and since this can only be done by recognized student organizations, candidate should make such reservations under the name USAEC and reference their own name with the reservation. The Chair should be notified within twelve (12) business hours of the start time of the reservation and should, if possible, also be listed on the reservation.

Last Revised: 10/3/12

By: SRF