



Student Association Meeting  
April 1, 2015 \*Happy April Fools Day\*  
AGENDA

*Call to Order Approval of Agenda Approval of Minutes Updates*

*Tabled Business:*

115-1415 BE IT RESOLVED THE SA EXECUTIVE COMMITTEE allocate up to \$1,163.48 from SA Programs: Conferences, Account 1002 to JCC, Account 1901, to provide funding to attend the Sakura Matsuri Conference in Washington DC from 4/10-4/12.

*Second of Two Readings*

*Old Business:*

120-1415 BE IT RESOLVED THE SA EXECUTIVE COMMITTEE allocate up to \$65.00 from Budget Increases, Account 1099, to Art Club, Account 1002, to provide funding for professional artist workshops.

*Second of Two Readings*

121-1415 BE IT RESOLVED THE SA EXECUTIVE COMMITTEE allocate up to \$600.00 from Budget Increases, Account 1099, to MTC, Account 1602, to provide funding for tech services fees.

*Second of Two Readings*

122-1415 BE IT RESOLVED THE SA EXECUTIVE COMMITTEE allocate up to \$2,400.00 from Budget Increases, Account 1099, to WAC, Account 1903, to provide funding for a speaker to attend Sexual Assault Awareness Week on 4/18.

*Second of Two Readings*

*New Business:*

124-1415 BE IT RESOLVED THE SA EXECUTIVE COMMITTEE allow Art Club, Account 1002, to fundraise up to \$130.00 towards their Bracelet Sale from 4/20-4/24.

*First and Only Reading*

125-1415 BE IT RESOLVED THE SA EXECUTIVE COMMITTEE allow MTC, Account 1602, to fundraise up to \$200.00 towards their Spring Revue fundraiser from 4/18-4/19.

*First and Only Reading*

126-1415 BE IT RESOLVED THE SA EXECUTIVE COMMITTEE allow Amnesty International, Account 1910, to fundraise up to \$200.00 towards their Jamnesty event from 4/24-4/25.

*First and Only Reading*

127-1415 BE IT RESOLVED THE SA EXECUTIVE COMMITTEE allocate up to \$50,000.00 from Discretionary Allocation Funds, Account 4000, to fund the 2015-2016 Undergraduate Research and Travel Grant Program

*First of Two Readings*

128-1415 BE IT RESOLVED THE SA EXECUTIVE COMMITTEE approve the stipend allocations for Fall 2015 through Spring 2017.

*First of Two Readings*

129-1415 BE IT RESOLVED THE SA EXECUTIVE COMMITTEE allocate up to \$415.20 from SA Programs: Conferences, Account 1002 to Amnesty International, Account 1910, to provide funding to attend the Get on the Bus event in New York City from 4/17 to 4/18.

*First of Two Readings*

*Open Discussion*

*Adjournment*



Date Received  
A/1

Approved to Agenda  
WTT

# FUNDRAISING REQUEST

Organization: Art Club  
Account #: 1002 Presenter\*: Tahlia Brody  
Date of Request: 3/24/15 Email: tb12@geneseo.edu Phone: 631-252-1889

*\* the person who will be at the one Student Association meetings explaining this request  
Please provide the email address and phone number of the presenter in case there are further questions*

## HOW DO I RECEIVE APPROVAL FROM EXECUTIVE BOARD TO FUNDRAISE?

- Make necessary reservations and arrangements through College Union & Activities (room 321) to hold your fundraiser
  - locations, lobby tables, etc.
- Acquire firm estimates for all anticipated expenses such as tech services, catering, supplies, etc. if necessary.
- Complete the Student Life fundraising approval form to receive permission to conduct fundraising activities on campus. Without formal College approval, this fundraising form will not be accepted.

### Event: Art Club Bracelets

Date of Event: 4/20/15-4/24/15

*(Fundraisers may be "ongoing")*

Location and Time: MacVittie College Union Lobby, 11am

Summary of Fundraising Goals/Purpose of Fundraising: Selling bracelets to raise money for art club supplies and bring in speakers to hold workshops

Expected income generated through this fundraiser (Projected Gross Amount): \$150

Is this fundraiser included in Line 01 (Fundraising/Income) of your budget? Yes

If not, will this activity take the place of another? \_\_\_\_\_

Describe specifically how this income will be generated, including descriptions of items or services for sale, the amount you plan on charging per item or unit of service, etc.:

Selling handmade bracelets (made by members of Art Club) using memory wire and beads sold for \$3/1 or \$5/2

## PART A: FUNDRAISER WITH EXPENSES INVOLVED

Anticipated expenses in organizing this event (quantities, unit prices, payment for services, supplies, goods for sale, etc.)

Memory wire (1 package), beads (3 tubes of mixed beads)= Estimated \$20

Projected net profit: \$130



Date Received  
4/1

Approved to Agenda  
LPPF

# FUNDRAISING REQUEST

Organization: MTC  
Account #: 1602 Presenter\*: Lea Pandoliano  
Date of Request: 3/26/15 Email: lyp2 Phone: 8458634807

*\* the person who will be at the one Student Association meetings explaining this request  
Please provide the email address and phone number of the presenter in case there are further questions.*

## HOW DO I RECEIVE APPROVAL FROM EXECUTIVE BOARD TO FUNDRAISE?

- Make necessary reservations and arrangements through College Union & Activities (room 321) to hold your fundraiser  
– locations, lobby tables, etc.
- Acquire firm estimates for all anticipated expenses such as tech services, catering, supplies, etc. if necessary.
- Complete the Student Life fundraising approval form to receive permission to conduct fundraising activities on campus. Without formal College approval, this fundraising form will not be accepted.

**Event:** MTC Spring Revue Show

Date of Event: 4/18/15-4/19/15

*(Fundraisers may be "ongoing")*

Location and Time: Wadsworth Auditorium, 8:00 PM/3:00 PM

Summary of Fundraising Goals/Purpose of Fundraising: To fulfill Line 01 of our budget

Expected income generated through this fundraiser (Projected Gross Amount): \$ \$200

Is this fundraiser included in Line 01 (Fundraising/Income) of your budget? Yes

If not, will this activity take the place of another? \_\_\_\_\_

Describe specifically how this income will be generated, including descriptions of items or services for sale, the amount you plan on charging per item or unit of service, etc.:

At our event, we will place "Suggested Donation" boxes at the entrance of the auditorium. Audience members will be asked to donate \$1 to our club

## PART A: FUNDRAISER WITH EXPENSES INVOLVED

Anticipated expenses in organizing this event (quantities, unit prices, payment for services, supplies, goods for sale, etc.)

None

Projected net profit: \$ \$200



Date Received  
4/1

Approved to Agenda  
WPF

# FUNDRAISING REQUEST

Organization: Amnesty International  
Account #: 1910 Presenter\*: Taylor Vishion  
Date of Request: 3/26/15 Email: tv1 Phone: 7168640295

\* the person who will be at the one Student Association meetings explaining this request  
Please provide the email address and phone number of the presenter in case there are further questions.

## HOW DO I RECEIVE APPROVAL FROM EXECUTIVE BOARD TO FUNDRAISE?

- Make necessary reservations and arrangements through College Union & Activities (room 321) to hold your fundraiser  
– locations, lobby tables, etc.
- Acquire firm estimates for all anticipated expenses such as tech services, catering, supplies, etc. if necessary.
- Complete the Student Life fundraising approval form to receive permission to conduct fundraising activities on campus. Without formal College approval, this fundraising form will not be accepted.

### Event: Jamnesty

Date of Event: 4/24/15-4/25/15

(Fundraisers may be "ongoing")

Location and Time: MCU Plaza, 9pm-1am

Summary of Fundraising Goals/Purpose of Fundraising: Amnesty International hopes that by holding Jamnesty we will be able to raise awareness of human rights violations, current social issues, and environmental problems currently ongoing throughout the world. We hope to raise enough money to support future enough money to support future events to continue our club's mission of promoting human rights awareness on campus.

Expected income generated through this fundraiser (Projected Gross Amount): \$ \$200

Is this fundraiser included in Line 01 (Fundraising/Income) of your budget? Yes

If not, will this activity take the place of another? \_\_\_\_\_

Describe specifically how this income will be generated, including descriptions of items or services for sale, the amount you plan on charging per item or unit of service, etc.:

Stitches will be selling hand-knit flower pins for \$2 each. We will be asking for, but not mandating, donations from those attending. We believe people will be inclined to donate based on the free food, games and prizes, as well as live performances offered.

## PART A: FUNDRAISER WITH EXPENSES INVOLVED

Anticipated expenses in organizing this event (quantities, unit prices, payment for services, supplies, goods for sale, etc.)  
We will be hiring SA Tech's services for the event, including labor and equipment. We are purchasing prizes for our games, as well as supplies to set up our educational games and activities. All supplies and expenses are covered under a GLK grant. We will be offering food through CAS with use of a CAS grant. The club Stitches will be selling flower pins for \$2 each.

Projected net profit: \$ \$200

A Proposal in Support of

**THE UNDERGRADUATE RESEARCH AND TRAVEL GRANT PROGRAM**

for

**2015-2016**

**GENESEIO**

State University of New York

Undergraduate Research and Travel Grant Proposal

**Program Mission**

This special program seeks to enrich teaching and learning by promoting opportunities for students to experience firsthand the processes of scholarly exploration and discovery that characterize the academic life; assisting the professional efforts of faculty in these areas; and understanding and appreciating the goals, methods and results of diverse areas of inquiry and ways of knowing.

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State University of New York

Undergraduate Research and Travel Grant Proposal

**Program History**

- Since 1988 the Student Association has partnered with the Schenck Foundation to support the Undergraduate Research and Travel Grant Program. This program supports students interested in research, scholarship and creative activity in all fields of study. Students must be full-time with a minimum GPA of 2.875 major only.
- Awardance at the proposal writing workshop during year here at Genesee is mandatory.
- Funding has increased steadily throughout the years in response to increased interest in the program and escalating costs. In 2010, the Student Association increased funding from \$50,000 to \$40,000 and again increased the commitment to \$42,500 in 2014.

**Selection Process**

- Student proposals and faculty sponsor letters are carefully reviewed by a subcommittee of the College's Research Council made up of students, administrators and faculty.

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Undergraduate Research and Travel Grant Proposal

**Program Summary**

The program has grown dramatically over the past 26 years :

From 12 awards in 1988-89 to 274 awards in 2014-15 (a 2233% increase)

From \$3,000 total awards in 1988-89 to \$123,011 total awards in 2014-15 (a 4100% increase)

1988-2000	880	\$216,931
2000-01	91	\$41,021
2001-02	111	\$46,908
2002-03	94	\$42,546
2003-04	115	\$43,761
2004-05	99	\$53,913
2005-06	109	\$47,059
2006-07	110	\$41,120
2007-08	92	\$42,344
2008-09	146	\$62,998
2009-10	154	\$70,473
2010-11	176	\$85,110
2011-12	215	\$112,241
2012-13	204	\$83,123
2013-14	222	\$111,466
<b>Totals</b>	<b>2,894</b>	<b>\$1,238,612</b>

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State University of New York

Undergraduate Research and Travel Grant Proposal

### Program Highlights

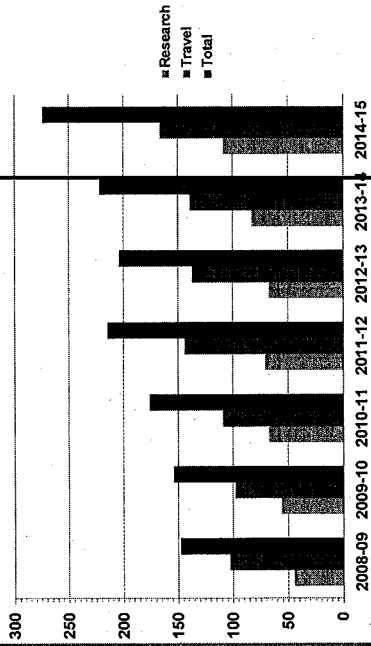
- In 2012-13, to meet the growing need while managing resources, the maximum award was lowered to \$500 (individual) and capped group applications at \$1,500 (group) (prior to that it was \$650/\$1,800 respectively).
- Beginning in April of 2012, a Late Summer/Early Fall deadline was established. Awards made in this round are to be spent by July 1st. This allows the first awards of each fiscal year. This helps prevent instances where awards must pay retroactively. For example, awards can be particularly cumbersome for last-semester travel.
- The Grants Program follows Student Association guidelines for travel mileage, lodging and meals.
- Student Association is acknowledged on the programs webpage, during training, and on the application.
- The 2014-15 year end total was 274 awards totaling \$123,011. *This is a record number of awards and the record for total dollar amount of the awards.*

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State University of New York

Undergraduate Research and Travel Grant Proposal

### Undergraduate Research and Travel Grants, number of awards

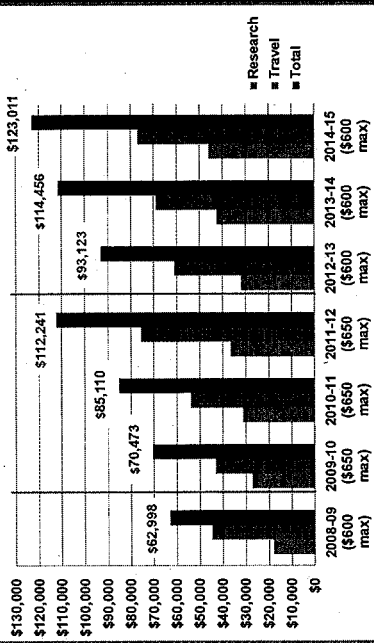


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Undergraduate Research and Travel Grant Proposal

### Undergraduate Research and Travel Grants, total \$ awards

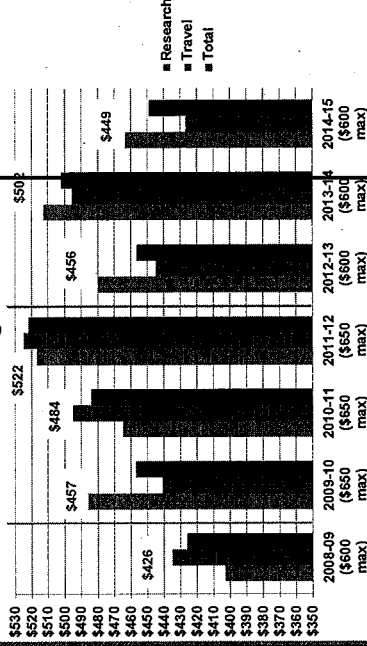


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Undergraduate Research and Travel Grant Proposal

### Undergraduate Research and Travel Grants, average award



**GENESEO**

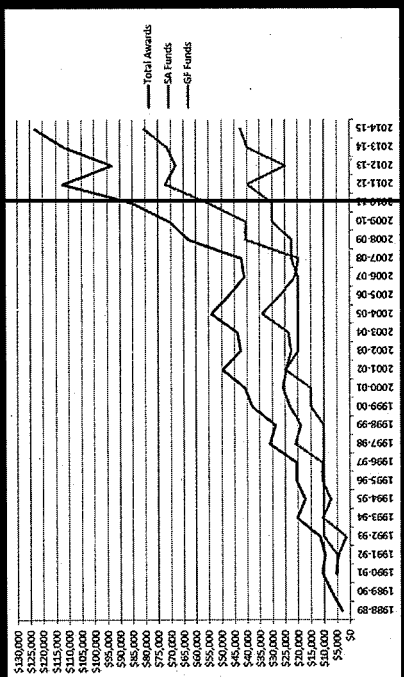
State University of New York

Undergraduate Research and Travel Grant Proposal

### 5-Year History of Applications by Department

Department	2010-11	2011-12	2012-13	2013-14	2014-15
Anthropology	8	5	7	7	13
Arts	1	2	5	5	7
Biology	50	48	34	26	23
Business	1	1	3	2	
Chemistry	75	44	32	34	41
Communication	8	11	1	8	11
Communicative Disorders & Sciences					4
Computer Science	4	2	4	4	3
Education	7	8	13	10	
English	34	17	14	14	4
Geography	20	13	10	12	1
Geology	15	20	15	11	7
History	1	4	2	2	1
Languages & Literatures	1	2	1	4	
Mathematics	10	3	1	6	4
Physics	1	5		2	
Political Science & International Relations	2				
Psychology	44	32	38	49	52
Residence Life	2				
Sociology					3
Theater & Dance			4	1	17

### Student Association and Geneseo Foundation Program Funds Allocations



### 2014-15 Student Grants Subcommittee

- Paul Pacheco, Anthropology (Chair)
- Doug Baldwin, Computer Science
- Anmarie Urso, Education
- Ken Asher, English
- Anne-Marie Reynolds, Music
- Harrison Dole, SA President
- Tushara Surapaneni, SA Academic Affairs Committee

### Request for Funding

We hope you will agree that it is in our best interest to continue the Undergraduate Research and Travel Grant Program to provide funding to our students for expenses involved in their research and creative activities. This program provides students with practical experience and knowledge they will value beyond their years at Geneseo.

The Foundation respectfully asks the Student Association to consider a commitment of \$50,000 to provide support for the 2013-2016 academic year. The Geneseo Foundation has agreed to secure support from alumni and other donors in an amount of at least \$60,000, bringing total support for the 2015-16 year program to a minimum of \$95,000 – allowing Geneseo students to continue to benefit from the experience of performing undergraduate research and scholarly activities.

**THANK YOU**  
For Your Consideration

**GENESEIO**  
State University of New York

Undergraduate Research and Travel Grant Proposal





## Memorandum

TO: Student Association Executive Board  
FROM: Stipend Review Committee  
SUBJECT: Stipend Allocations

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The Stipend Review Committee has finalized its recommendations on stipends for the 2015-2017 periods. In reviewing the stipends allocated by the Student Association, the committee had three main criteria. The first was whether the position was a leadership position, the second was the benefit the position provided to the student community, and the third was the amount of time put into the position with respect to organizational hierarchy.

The attached spreadsheet reflects the final recommendations of the committee as a whole, and not the individual will or preference of any voting member.

One of the issues the committee ran into was accountability. Most of the students present at stipend review won't be holding these positions next year, but their actions effect the next two years of allocations. Future Vice Presidents and Stipend Review Committees should look into means and incentives to make sure those going through the stipend review process have a reason to care about the outcome. A onetime bonus for successfully going through the stipend review process and maintaining (or receiving) a stipend for the next two year period might be one such solution.

It is also worth considering making stipend review occur annually, so that the Student Association can be restructured more fluidly if the need arises. The existence of Stipend Review makes organization leaders think critically about the importance of certain positions, and gives the SA Executive board greater insight into how the organization functions holistically.

Another idea tossed around in the committee was making the stipends a more significant paycheck in the future. Most stipends are poor compensation for the long hours put into the position (a Lamron editor receiving a stipend, even after the "raise" proposed by this committee, only receives ~\$25 a week for the near 20 hours of work they perform). Larger stipends could also pull in more talent from the campus community and make positions more competitive.

The committee is confident in the allocations attached, and hopes its long term recommendations as outlined in this memorandum will be helpful in planning future stipend allocations.

Thanks,

Paul

**CURRENT**

**PROPOSED**

(Keep or Remove)

Stipend Positions Requested	# Weekly Office Hours	Yrly Amt	Stipend Proposal	Stipend Positions Per Committee	# Weekly Office Hours	Yrly Amt	BiWeekly Stipend	Hourly Wage
<u>SA Executive Board</u>								
President	7.5	\$1,750.00	SA Executive Board President		7.5	\$1,925.00	\$137.50	\$ 9.17
Vice-President	6	\$1,400.00	Vice-President		6	\$1,525.00	\$108.93	\$ 9.08
Director of Business Affairs	6	\$1,400.00	Director of Business Affairs		6	\$1,525.00	\$108.93	\$ 9.08
Director of IRC	6	\$1,400.00	Director of IRC		6	\$1,525.00	\$108.93	\$ 9.08
Director of AAC	6	\$1,400.00	Director of AAC		6	\$1,525.00	\$108.93	\$ 9.08
Director of Student Programming	6	\$1,400.00	Director of Student Programming		6	\$1,525.00	\$108.93	\$ 9.08
Director of Student Affairs	6	\$1,400.00	Director of Student Affairs		6	\$1,525.00	\$108.93	\$ 9.08
Director of Public Relations	6	\$1,400.00	Director of Public Relations		6	\$1,525.00	\$108.93	\$ 9.08
<u>Lamron</u>								
Editor-in-Chief	6	\$1,400.00	Editor-in-Chief		6	\$1,525.00	\$108.93	\$ 9.08
Managing Editor	4	\$1,000.00	Managing Editor		4	\$1,100.00	\$78.57	\$ 9.82
Copy Editor	3	\$700.00	Copy Editor		3	\$775.00	\$55.36	\$ 9.23
Opinion Editor	3	\$700.00	Opinion Editor		3	\$775.00	\$55.36	\$ 9.23
Photo Editor	3	\$700.00	Photo Editor		2.5	\$700.00	\$50.00	\$ 10.00
Associate Photo Editor	0	0	Associate Photo Editor		2.5	\$700.00	\$50.00	\$ 10.00
Sports Editor	3	\$700.00	Sports Editor		3	\$775.00	\$55.36	\$ 9.23
Features Editor	3	\$700.00	Knights Life(Features Editor)		3	\$775.00	\$55.36	\$ 9.23
News Editor	3	\$700.00	News Editor		3	\$775.00	\$55.36	\$ 9.23
Arts and Entertainment	3	\$700.00	Arts and Entertainment		3	\$775.00	\$55.36	\$ 9.23
Ad Manager	0	0	Ad Manager		2	\$525.00	\$37.50	\$ 9.38
Getings-Op	1	\$210.00						
<u>GSTV</u>								
General Manager	2	\$500.00	General Manager		2	\$525.00	\$37.50	\$ 9.38
Executive Producer	1.5	\$400.00	Executive Producer		1.5	\$400.00	\$28.57	\$ 9.52
News Director	1.5	\$350.00	News Director		1	\$300.00	\$21.43	\$ 10.71
<u>Standing Committees</u>								
AC Treasurer	1.5	\$400.00	AC Treasurer		2	\$525.00	\$37.50	\$ 9.38
IRC Secretary	1.5	\$400.00	IRC Secretary		1.5	\$400.00	\$28.57	\$ 9.52
AC Secretary	1	\$210.00	AC Secretary		1	\$275.00	\$19.64	\$ 9.82
IRC Treasurer	1.5	\$350.00	IRC Treasurer		1.5	\$400.00	\$28.57	\$ 9.52
AAC Treasurer	1.5	\$350.00	AAC Treasurer		1	\$300.00	\$21.43	\$ 10.71
IRC Programming Coordinator	1.5	\$400.00	IRC Programming Coordinator		1.5	\$400.00	\$28.57	\$ 9.52
IRC-Vice-Chair	1.5	\$350.00	IRC-Vice-Chair					

**CURRENT**

**PROPOSED**

(Keep or Remove)

Stipend Positions Requested	Approved	# Weekly Office Hours	Yrly Amt	Stipend Positions Per Committee Proposal	# Weekly Office Hours	Yrly Amt	BiWeekly Stipend	Hourly Wage
<b>AAC Peer Review</b>	0	0	0	<b>AAC Peer Review</b>	1	\$300.00	\$21.43	10.71
<b>IRC NCC's</b>	No							
<b>IRC CRC</b>	No							
<u>AC</u>								
Concerts	K	1.5	\$400.00	Concerts	2	\$525.00	\$37.50	9.38
Special Events	K	1.5	\$400.00	Special Events	2	\$525.00	\$37.50	9.38
Special Events (2)	K	1.5	\$400.00	Special Events (2)	2	\$525.00	\$37.50	9.38
Limelight/Accents	K	1.5	\$400.00	Limelight/Accents	2	\$525.00	\$37.50	9.38
Limelight/Accents (2)	K	1.5	\$400.00	Limelight/Accents (2)	2	\$525.00	\$37.50	9.38
Kino	K	1.5	\$400.00	Kino	2	\$525.00	\$37.50	9.38
Contemporary Forum	K	1.5	\$400.00	Contemporary Forum	2	\$525.00	\$37.50	9.38
Arts and Exhibits	K	1.5	\$400.00	Arts and Exhibits	2	\$525.00	\$37.50	9.38
Valley Entertainment	K	1.5	\$400.00	Mac's Place	2	\$525.00	\$37.50	9.38
<b>P&amp;P</b>	Approved	0	0	<b>P&amp;P</b>	1	\$275.00	\$19.64	9.82
<b>P&amp;P (2)</b>	Approved	0	0	<b>P&amp;P (2)</b>	1	\$275.00	\$19.64	9.82
<b>AC Vice Chair</b>	Approved	0	0	<b>AC Vice Chair</b>	1	\$300.00	\$21.43	10.71

**Proposed 2015-16 & 2016-17**

**Total (with mandatory benefits 13**

**Current 2014-15**

**Total (with mandatory benefits 13**

18.51% increase



Date Received  
3/31

Approved to Agenda  
WPS

# CONFERENCE REQUEST

Organization: Amnesty International  
Account #: 1916 Presenter\*: Taylor VISION  
Date of Request: 3/31/15 Email: tv1@geneseo.edu Phone: 716-864-0245

~~\* the person who will be at the two Student Association meetings explaining this request~~

Conference: Get on the Bus!  
Destination: New York City  
Departure Date/Time: 4/17/15 12:30 am  
Return Date/ Time: 4/18/15 3:25 pm  
Number of Days: 2 Number of Nights: 1  
Number of Attendees (list names and class years on a separate sheet): 8

## WHAT ARE THE STEPS THAT I MUST TAKE IN REQUESTING FUNDING FOR A CONFERENCE FROM THE STUDENT ASSOCIATION?

- Before filling out this form, please read the section on requested conferences in Financial Policy (Section 13 Part Two)
- This form must be submitted three weeks (21 days) prior to the first day of the conference with supporting materials (brochures, web sites, pamphlets, etc.)
- Please attach a typed rationale with your request form.
- If and when funding is approved through SA Executive Board, a representative from your organization must meet with the Director of SA Programs, Personnel, and Finances to finalize conference arrangements.
- All requests are due by 4:00pm on Thursday in the SA office, CU 316, for them to appear on the following week's agenda for the first of two readings.

## I HAVE MORE QUESTIONS. WHO SHOULD I SEE?

- Student Association Director of Business Affairs, sadba@geneseo.edu
- Director of SA Programs, Personnel, and Finances, krebba@geneseo.edu

"I approve this request on behalf of the organization I represent."

Page Kerkherbal

(Organization President)



# CONFERENCE REQUEST: PART A

## PART A: TRANSPORTATION

If you will be taking your own vehicles:

- (a) Total amount for tolls: \_\_\_\_\_
- (b) Total number of miles: \_\_\_\_\_
- (c) Total number of vehicles: \_\_\_\_\_
- (b) x (c) x \$0.22/mile = (d) \$ \_\_\_\_\_

Total transportation funding (e):

(a) + (d) = \$ \_\_\_\_\_

Maximum Student Association Allocation (f):

(e) x 0.5 = \_\_\_\_\_

Include a list of all drivers and passengers and type of vehicles that will be used for transportation.

OR

If you will be renting vehicles or utilizing public transportation (i.e. plane, train, bus):

- (a) Cost of rental vehicle\*: bus tickets: \$40.80 per person one way; return \$20 return one way
- (b) Total amount for tolls: \_\_\_\_\_
- (c) Total number of vehicles\*: 1
- (d) Total number of miles: \_\_\_\_\_
- (e) Additional rental fees: \_\_\_\_\_

(a) x (c) = (f) \$ [.446.40] (3) \$40.80 + \$20 x 8 - \$40 \* 2 members live in the city and will be returning Sunday on their own time

Total transportation funding (g):

(f) + (b) + (e) = \$ 446.40

(h) Maximum Student Association Allocation

(g) x 0.5 = \$ 223.20

\* Or ticket(s) if in the case of air, train, or bus transport.



## CONFERENCE REQUEST: PART B

### PART B: LODGING N/A

Hotel name: Staying with friends in the city

City/State: \_\_\_\_\_

Phone number: \_\_\_\_\_

(a) Number of Persons per room: \_\_\_\_\_

(b) Number of Nights: \_\_\_\_\_

(c) Number of Rooms: \_\_\_\_\_

(d) Room Rate: \_\_\_\_\_

(e) Tax (if out of state): \_\_\_\_\_

#### Total lodging funding:

(b) x (c) x (d) + (e) = \$ \_\_\_\_\_

*The Student Association will only fund up to \$70 per person per night, or 50% of the total cost of lodging, whichever is less.*

Groups that attend conferences must submit a report or schedule to present during open discussion within one week of the conclusion of the conference to the SA President.



## CONFERENCE REQUEST: PART C

### PART C: MEALS

Do not include meals provided by the conference or event.

#### BREAKFAST

(a) Number of meals: 2  
*(assume one breakfast per day, provided you are out by 7 AM, limit 4 days)*

(b) Number of people: 8

(c) Cost allocated per person: \$7.00

Total conference breakfast cost: (a) x (b) x (c) = (D) \$ 112

#### LUNCH

(a) Number of meals: 1  
*(assume one lunch per day, limit 4 days)*

(b) Number of people: 8

(c) Cost allocated per person: \$9.00

Total conference lunch cost: (a) x (b) x (c) = (E) \$ 72

#### DINNER

(a) Number of meals: 1  
*(assume one dinner per day, provided you return after 6 PM, limit 4 days)*

(b) Number of people: 8

(c) Cost allocated per person: \$15.00

Total conference dinner cost: (a) x (b) x (c) = (F) \$ 120

#### TOTAL MEAL FUNDING:

(D) + (E) + (F) = \$ 304



## CONFERENCE REQUEST: PARTS D & E

### PART D: MISCELLANEOUS EXPENSES

Conference Registration (if applicable)

(a) Conference registration fee per person: \$ 10 (b) Number of persons: 8

#### Registration Fee Expense:

(a) x (b) = (c) \$ 80

(d) Maximum SA Allocation: (c) x 0.5 = \$40

(e) Additional supplies/expenses: \$ N/A

What are the additional expenses you request funding for?

\_\_\_\_\_  
\_\_\_\_\_

#### Total miscellaneous expenses:

(d) + (e) = \$ ~~80~~ \$40

### PART E: CONFERENCE FINANCIAL SUMMARY

(a) Part A (Transportation) Total: \$ 446.40

(b) Part B (Lodging) Total: \$ 0

(c) Part C (Meals) Total: \$ 304

(d) Part D (Miscellaneous) Total: \$ 80

#### TOTAL CONFERENCE COST:

(a) + (b) + (c) + (d) = (e) \$ 830.40

*The Student Association may allocate up to ½ (half) of the total conference cost as per SA Financial Policy.*

#### TOTAL SA ALLOCATION:

(e) x 0.5 = (f) \$ 415.20

*The Student Association may not fund more than \$2,500 for a single conference. If line (f) above is greater than \$2,500, it must be decreased to \$2,500 or less.*



Get on the Bus 2015  
Amnesty International

Amnesty International is making a conference request to go to New York City from Friday 4/17/2015 to Saturday 4/18/2015 to attend the 20<sup>th</sup> anniversary of the human rights protest Get on the Bus. Get on the Bus is an annual event that promotes human rights activism in the form of peaceful protest in front of embassies, consulates, and corporate headquarters in New York City that promote or ignore human rights atrocities in their countries. We are very excited to be able to participate as not only is it a fantastic opportunity to visit New York City, but it also reminds us that activism is not limited to our chapter in Geneseo. We are able to experience the support that Amnesty International has worldwide and help make a difference in something that is bigger than ourselves. From participating we will be able to bring back some of the tactics and information we learn at the conference and be able to continue our club's mission of bringing awareness of human rights atrocities currently ongoing in the world.

**Schedule of Events**

The current proposed schedule:

**10 a.m. - 1:15 p.m.**

Registration and speakers panel at The Cooper Union  
Location: 7 East 7th Street

**\*\* 2:15 - 2:45 p.m.**

Rally #1 – Azerbaijan Action: Calling for the release of prisoners of conscience, Leyla and Arif Yunus

Location: Permanent Mission of Azerbaijan to the United Nations, 866 United Nations Plaza  
*Sidewalk march: Transition to Dag Hammarskjold Plaza*

**\*\*2:55-3:25 p.m.**

Rally #2 –Russia/Ukraine Action: Calling on Russia to release Ukrainian political prisoners  
Location: Dag Hammarskjold Plaza (preferred rally location: 1st Avenue, facing the United Nations Headquarters)

*Sidewalk march: Transition from 1st Avenue to 2nd Avenue*

**\*\* 3:35- 4:05 p.m.**

Rally #3 – Sri Lanka Action: Calling for justice for the murders of Ragihar Manoharan and the other members of the so-called Trinco 5 and justice for human rights activist Balendran Jeyakumary

Location: Permanent Mission of the Democratic Socialist Republic of Sri Lanka to the United Nations, 820 2nd Avenue

*Sidewalk march: Transition from to 2nd Avenue to the Chinese Mission*

**\*\* 4:25 – 4:55 p.m.**

Rally #4 – China/Tibet Action: Seeking the release of Tibetan prisoners of conscience, Khenpo Kartse and Tenzin Delek Rinpoche

Location: Permanent Mission of the People's Republic of China to the United Nations, 350 East 35th Street (preferred rally location: East 35th Street and St. Vartan's Park)

**5:00 p.m.**

Participants board buses and depart from the Chinese Mission (1st Avenue between East 35th and East 37th Streets)

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If you need more information the website of the event is: <http://www.gotb.org>

List of Students Attending:

Taylor Schafer- Senior

Paige Kelschenbach- Junior

Julia Mitzutani- Junior

Taylor Vishion- Sophomore

Lauren Brandt- Sophomore

Mackenzie Young- Sophomore

Noreen Brady- Sophomore

Lisa Kaasik- Sophomore

## Register Online

### **[Event Registration \(http://goo.gl/forms/7Jm6PbtWkU\)](http://goo.gl/forms/7Jm6PbtWkU) (\$10)**

Use this form if you are registering yourself or your group for GOTB 2015, and plan to **[pay by check](#)**.

### **[Cambridge Bus Registration \(http://goo.gl/forms/StGjF20EQy\)](http://goo.gl/forms/StGjF20EQy) (\$45)**

Use this form to register and reserve a seat on buses leaving from "Cambridge, MA", and **[pay by check](#)**.  
With additional pick up locations in Tolland, CT and New Haven, CT

Please use our **[Eventbrite Registration Form \(https://www.eventbrite.com/e/get-on-the-bus-2015-registration-tickets-16005077618\)](https://www.eventbrite.com/e/get-on-the-bus-2015-registration-tickets-16005077618)** if you prefer to pay with a credit card

- Cambridge bus (\$45 + credit card processing fee)
- Portland bus (\$88 + credit card processing fee)
- Portland bus: pick up at Haverhill High School ((\$78 + credit card processing fee)
- Event only groups of 5+ (\$10/person + credit card processing fee)

### Registration Deadlines

- Registration (Event + Cambridge buses) closes Wednesday, April 15th
- Registration (Portland bus) closes Tuesday, March 31st

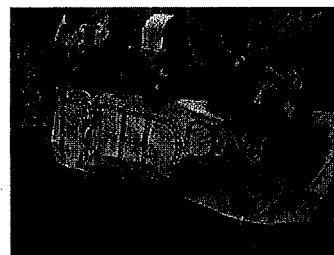


Photo by Kelly Turley