

STUDENT ASSOCIATION MEETING  
State University of New York, College at Geneseo



Student Association meetings are Wednesdays at 6:30 pm in the College Union Hunt Room. All are welcome to attend.

**MINUTES #3, WEDNESDAY, AUGUST 17, 2011**

<i>Executive Committee</i>	
President:	Nicholas Spengler
Vice-President:	Tyler Ocon
<b>Directors:</b>	
Academic Affairs:	Justin Shapiro
Business Affairs:	Brittany Wolf
Inter-Residence Affairs:	Carly Annable
Public Relations:	Lindsey Hebell
Student Affairs:	Stasia Monteiro
Student Programming:	Heather Bristol
Advisor:	Patty Hamilton-Rodgers
<i>PROFESSIONAL STAFF</i>	
Dir. of SA Programs, Personnel & Finances:	Kate Rebban
Administrative Assistant:	Nancy Chirico
Graphics Coordinator:	Kristen Fuest
Service Manager:	Dianne Krenzer

Page	Business Meeting Agenda
6	<b><i>Call to Order, Approval of Agenda, Approval of Minutes</i></b>
6	<b><i>Updates</i></b>
6	<b><i>Old Business</i></b> None
6-8	<b><i>New Business</i></b>
6	10-1112: BE IT RESOLVED THE SA EXECUTIVE COMMITTEE appoint Tyler Ocon and Lindsey Hebell as the Student Association's representatives on the Research Council's Student Grants Subcommittee for the 2011-2012 school year. <i>First and Only Reading</i>
6	09-1112: BE IT RESOLVED THE SA EXECUTIVE COMMITTEE appoint Nicholas Pesce to the position of Chief Justice of the Student Association for the remainder of his time as an undergraduate student at SUNY Geneseo. <i>First and Only Reading</i>
7	11-1112: BE IT RESOLVED THE SA EXECUTIVE COMMITTEE allocate up to \$575 from Permanent Equipment, Account 2000 to SA Ticket Office, Account 1014 to purchase a Hypercom T4220 Credit Card Terminal. <i>First of Two Readings</i>
7	12-1112: BE IT RESOLVED THE SA EXECUTIVE COMMITTEE allocate up to \$2,100 from Budget Increases, Acct 1099 to SA Programs, Account 1002 to fund a needs-based grant program for Livingston CARES work trips for the 2011-2012 academic year. <i>First of Two Readings</i>
7	13-1112: BE IT RESOLVED THE SA EXECUTIVE COMMITTEE authorize the Student Association President and the Student Association Director of Programs, Personnel, Finance to sell, assign, and endorse for transfer, certificates representing low risk securities now registered or hereafter registered in the name of the Undergraduate Student Association of SUNY Geneseo, on behalf of the Undergraduate Student Association of SUNY Geneseo with The Bank of Castile. <i>First and Only Reading</i>
	14-1112: BE IT RESOLVED THE SA EXECUTIVE COMMITTEE allocate up to \$1250 from Budget Increases, Acct 1099 to SA Programs, Account 1002 to pay for programming time for integrating the existing accounting software with KnightLink. <i>First of Two Readings</i>
7-8	15-1112: BE IT RESOLVED THE SA EXECUTIVE COMMITTEE revisit the 2011-12 and 2012-2013 Stipend Decision. <i>First of Two Readings</i>
8	<b><i>Open Discussion/Adjournment</i></b>

**Call to Order:** 2:11pm with all members of SA Exec present except: Justin Shapiro and Stasia Monteiro

**Approval of the Agenda:** passes 4-0-1 with Heather abstaining

**Approval of the Minutes:** passes 4-0-1 with Heather abstaining

### Updates

**President, Nick Spengler updates:** Is planning the September 2 retreat and has been attending the leadership symposium planning meetings.

**Vice-President, Tyler Ocon updates:** Has over 40 student senator applications.

**Director of Business Affairs, Brittany Wolf updates:** None

**Director of Inter-Residence Affairs, Carly Annable updates:** Planning the IRC executive board retreat

**Director of Public Relations, Lindsey Hebell updates:** has been working on KnightLink publicity ideas

**Director of Academic Affairs, Justin Shapiro updates:** not present

**Director of Student Affairs, Stasia Monteiro updates:** not present

**Director of Student Programming, Heather Bristol updates:** Preparing for AC and First Knight events

**Kate Rebban, Director of SA Programs, Personnel, & Finances updates** the audit is finalized and will be presented in September. Working on KnightLink.

**Patty Hamilton-Rodgers, SA Executive Committee Advisor updates:** Not present

### Open Updates

None

Motion to suspend Roberts Rules to present reading 10-1112 proposed by Tyler and seconded by Brittany. This was necessary since Heather may not be able to stay through the whole meeting and quorum was necessary for the vote.

### Old Business

None

### New Business

10-1112: BE IT RESOLVED THE SA EXECUTIVE COMMITTEE appoint Tyler Ocon and Lindsey Hebell as the Student Association's representatives on the Research Council's Student Grants Subcommittee for the 2011-2012 school year.

#### *First and Only Reading*

Tyler stated that Nick needs to appoint two students to the research grant subcommittee and both Tyler and Lindsey expressed interest in the committee. There were no questions.

Reading 10-1112 passes 3-0-1 with Lindsey abstaining

Roberts Rules were reinstated.

09-1112: BE IT RESOLVED THE SA EXECUTIVE COMMITTEE appoint Nicholas Pesce to the position of Chief Justice of the Student Court for the remainder of his time as an undergraduate student at SUNY Geneseo.

#### *First and Only Reading*

Nick said that he is recommending Nicholas Pesce for the position of Chief Justice since he has been on Student Court for the last three years and Nick feels that he has the most experience for the position. Lindsey asked if more than one person applied. Nick received two other applications.

09-1112, First and Only Reading, passes 4-0-0

11-1112: BE IT RESOLVED THE SA EXECUTIVE COMMITTEE allocate up to \$575 from Permanent Equipment, Account 2000 to SA Ticket Office, Account 1014 to purchase a Hypercom T4220 Credit Card Terminal

*First of Two Reading*

Dianne explained the current changes that CAS is moving their Merchant Accounts from Elevon to Chase Payment Tech. The change will save money by reducing monthly service fees and the percent charged on all transactions. CAS has already signed the contract with Chase Payment Tech and since CAS is our fiscal agent, we have to use the same provider. This credit card terminal is part of the contract and we need to pay for our portion of it. Dianne is asking to waive the first reading since she needs the terminal in the next week or so to start processing orders for Limelight/Accent shows and Upstate Escape programs. Tyler motioned and Brittany seconded the motion to waive the first reading. There was no discussion. Motion to waive first reading passes 4-0-1 with Heather abstaining. No questions or discussion on the second reading.

11-1112, Second of Two Readings, passes 4-0-0

12-1112: BE IT RESOLVED THE SA EXECUTIVE COMMITTEE allocate up to \$2,100 from Budget Increases, Acct 1099 to SA Programs, Account 1002 to fund a needs-based grant program for Livingston CARES work trips for the 2011-2012 academic year.

*First of Two Readings*

Tom Matthews shared with the Executive Committee the report of allocations last year and how all the funds but \$15 was used. Tom would like SA Exec to continue their support for the Livingston CARES work trips. They have a committee that reviews the requests. January will be the 23<sup>rd</sup> trip. Students return stating they have had such a positive experience and it has been deeply meaningful. Over 5000 families are still affected on the Gulf coast. UUP helps fund some of the college employees that want to participate. Tyler said he has never gone on this but believes the project is a fantastic opportunity for Geneseo to give service to the community. Lindsey has gone on two of the trips and supports this reading.

12-1112, First of Two Readings, passes 4-0-0

13-1112: BE IT RESOLVED THE SA EXECUTIVE COMMITTEE authorize the Student Association President and the Student Association Director of Programs, Personnel, Finance to sell, assign, and endorse for transfer, certificates representing low risk securities now registered or hereafter registered in the name of the Undergraduate Student Association of SUNY Geneseo, on behalf of the Undergraduate Student Association of SUNY Geneseo with The Bank of Castile.

*First and Only Reading*

Kate explained that at the July meeting, SA Exec approved the transfer of CD's from the Horizon Group to the Bank of Castile. The Bank of Castile needs on file a resolution giving the Student Association President and the Student Association Director of Programs, Personnel, Finance authority to make financial investments and transactions on behalf of the Student Association. Kate also explained that the titles are used instead of the individuals since the SA President can change yearly. The last time this resolution was done was when Danielle Forrest was President.

13-1112, First and Only Reading, passes 4-0-0

14-1112: BE IT RESOLVED THE SA EXECUTIVE COMMITTEE allocate up to \$1250 from Budget Increases, Acct 1099 to SA Programs, Account 1002 to pay for programming time for integrating the existing accounting software with KnightLink.

*First of Two Readings*

Kate explained that the financial component of CollegiateLink needs to be integrated with our financial software "Great Plains." These funds would pay for the programmer from Iceburgh Solutions to develop, test, and create deployment data for an internal window to GP that will import CollegiateLink purchase requests. Iceburgh charges \$150 per hour and this is an "up to" amount to build in flexibility if any unforeseen circumstances come up. Kate also asked, since the next business meeting is not for a few weeks, could the first reading be waived to not hold up the timeline to have the KnightLink financial component up and running in the next few months. Tyler agreed that it's necessary to waive the first reading but would like to point out that SA Exec should not get in the habit. This was something that SA knew would be coming, but we didn't have the quote for the July meeting. Motion to waive the first reading was made by Tyler and seconded by Carly. Vote 4-0-0.

Second reading had no discussion or questions.

14-1112, Second of Two Readings, passes 4-0-0

15-1112: BE IT RESOLVED THE SA EXECUTIVE COMMITTEE revisit the 2011-12 and 2012-2013 Stipend Decision.

*First of Two Readings*

Stipends will no longer be by a Student Association check. They now have to go through CAS payroll. Kate was informed by Rhonda Lander, Director of Human Resources at CAS that the individuals receiving the stipend must make at least minimum wage. Currently, most of the stipend recipients are not at the minimum wage amount. When the recommended office hours are changed the minimum wage requirement is met, however, this causes most of the positions to receive an hourly rate higher than individuals working more office hours. Additionally, there is a problem with the recipients that were to receive stipends once a semester; they must be paid throughout the semester. Per Student Association Financial Policy, Section 11D Stipend Review must occur at least every two (2) years, but may occur on an intermediate year, with the approval of the Executive Committee prior to the first meeting of the fall semester. This reading is giving the Executive Committee the ability to review the stipends in an off -year and adjust what

was recommended last semester in light of this new change. Since the stipends will now go through the payroll system, there are a few options to consider. Change the office hours to ensure recipients are receiving minimum wage or hold stipends until a committee can review the situation and make new recommendations or change the office hours so students receive the stipend amount they are expecting in the semester and spend the fall semester reviewing the impact of this required change on the Student Association. Tyler stated that he thinks option one makes sense because in good faith, students are expecting to be paid a stipend for their positions when they return in the fall. He would like to see the stipend process revisited, but the group needs to make a decision before the start of school. Nick agreed that we need to make sure students receive the amount of money they were anticipating. Changing the office hours does not affect the actual amount of money they would receive in a semester. There was a motion to waive the first reading to make sure this change is effective for the beginning of the semester and that Tyler would look into the option of reviewing the impact this change would have on the Student Association. The motion was seconded. Reading 15-1112 now becomes a second reading. There were no further questions on the reading.  
15-1112, Second of Two Readings, passes 4-0-0

### **Open Discussion**

First Knight will be held on Sunday, August 28<sup>th</sup>. Nick would like all members of SA Exec to be present at it and dressed up.

### **Adjournment**

Meeting adjourned at 2:50pm

Respectfully Submitted,

Kate Rebban  
Recording Secretary