

STUDENT ASSOCIATION MEETING
State University of New York, College at Geneseo



Student Association meetings are Wednesdays at 6:15 pm in the College Union Hunt Room. All are welcome to attend.

MINUTES #1, Saturday, June 16, 2012

<i>Executive Committee</i>	
President:	Carly Annable
Vice-President:	Justin Shapiro
Directors:	
Academic Affairs:	Dara Gell
Business Affairs:	Casey Howard
Inter-Residence Affairs:	Silvia Roma
Public Relations:	Forrest Regan
Student Affairs:	Sadie Baker
Student Programming:	Matt Bower
Advisor:	Patty Hamilton-Rodgers
<i>PROFESSIONAL STAFF</i>	
Dir. of SA Programs,	
Personnel & Finances:	Kate Rebban
Administrative Assistant:	Nancy Chirico
Graphics Coordinator:	Kristen Fuest
Service Manager:	Dianne Krenzer

Page	Business Meeting Agenda
1	<i>Call to Order, Approval of Agenda, Approval of Minutes</i>
1	<i>Updates</i>
1	<i>Old Business</i> None
1-3	<i>New Business</i>
1	01-1213: BE IT RESOLVED THE SA EXECUTIVE COMMITTEE approve the appointment of Patty Hamilton-Rodgers as Student Association Advisor for the 2012-2013 academic year. <i>First and Only Reading</i>
2	02-1213: BE IT RESOLVED THE SA EXECUTIVE COMMITTEE approve the appointment of Kate Rebban as Student Association Treasurer for the 2012-2013 academic year. <i>First and Only Reading</i>
2	03-1213: BE IT RESOLVED THE SA EXECUTIVE COMMITTEE approve the appointment of Riley Burchell as Recording Secretary for the 2012-2013 academic year. <i>First and Only Reading</i>
2	04-1213: BE IT RESOLVED THE SA EXECUTIVE COMMITTEE approve the appointment of Malcolm Cohen to the CAS Board of Directors for the 2012-2013 academic year; and be it further resolved that the SA Executive Committee approve the appointment of Olivia Sluzar to the CAS Board of Directors for the 2012-2013 and 2013-2014 academic years. <i>First and Only Reading</i>
2	05-1213: BE IT RESOLVED THE SA EXECUTIVE COMMITTEE approve the appointment of Steve Fisher as USAEC Chair for the 2012-2013 academic year. <i>First and Only Reading</i>
2-3	06-1213: BE IT RESOLVED THE SA EXECUTIVE COMMITTEE allocate up to \$2400 from Budget Increases, Account 1099, to SA Liability Insurance, Account 1012, to fund increased insurance premiums. <i>First of Two Readings</i>
3	07-1213: BE IT RESOLVED THE SA EXECUTIVE COMMITTEE allocate up to \$525 from Budget Increases, Account 1099 to SA Programs, Account 1002 sub line "Orientation" to purchase additional food. <i>First of Two Readings</i>
3	08-1213: BE IT RESOLVED THE SA EXECUTIVE COMMITTEE allocate up to \$1400 from Budget Increases, Account 1099 to SA Programs, Account 1002 to create a new line "Leadership Symposium" to purchase t-shirts for symposium attendees. <i>First of Two Readings</i>
4	<i>Open Discussion.</i>
4	<i>Adjournment</i>

Call to Order: 11:00 am Saturday, June 16th

Approval of the Agenda: Agenda passes unanimously 5 - 0 - 0

Approval of the Minutes: Carly proposes a change to the minutes to reflect the accurate location of the last SA meeting -- from the Hunt Room to MJ where it was ultimately held.

- No discussion

- Approval of Movement: all approve, passes 5 - 0 - 0

- Approval of Minutes: passes unanimously 5 - 0 - 0

Updates

President, Carly Annable updates: I met with the representative from the insurance agency and hopefully got everything squared away for the whole year. I am also busy with orientation. Next week there is a meeting to discuss the school wide smoking ban. Patty says that trustees have approved it, but it cannot go into effect until it becomes a law (anticipating January 2013).

Malcolm: Coming from a campus that had a campus wide smoking ban-- enforcement is an issue, administration might ask the student government to help with enforcement. While the pressure to do so is not entirely surprising, it should be resisted.

Vice-President, Justin Shapiro updates: Hello everyone. I sent an email to Provost Long basically just telling her when I'm up in Geneseo (3 and 4 orientation sessions). Other than that, I've been working on organizing my schedule, looking over the student senator applications, medical amnesty, yeah-exciting stuff.

Director of Business Affairs, Casey Howard updates: (via Skype) No new updates.

Director of Inter-Residence Affairs, Silvia Roma updates: Okay, well I'm here all summer so I've been in the SA office a lot getting everything ready for this year, IRC is really busy getting everything together for orientation, starting a new carpet sale for students, also I have been in contact with Lauren Dougherty about First Year Olympics.

Director of Public Relations, Forrest Regan updates: You all probably got the email I sent out to everyone concerning the SA brochure. I think we should "put our faces" on it so that people can recognize all of us and, like, wave when they see us or whatever. I don't know, it could be fun and also so that new freshman won't be intimidated by upper class men, respond to email please

Director of Academic Affairs, Dara Gell updates: Not present.

Director of Student Affairs, Sadie Baker updates: Here most of the summer.

Director of Student Programming, Matt Bower updates: I have been organizing the AC training session, which will be at Niagara Fall this year. Also, there is the upcoming leadership symposium, which we'll get to later, but I have been going over some stuff and planning with Chip, Andrea, etc. Additionally, I have been working with board members to understand the budget and hopefully get everyone up to speed.

Kate Rebban, Director of SA Programs, Personnel, & Finances updates: The auditors were here in June to do the preliminary audit, they will be back the week of July 9th for final audit. There also will be an insurance audit at the end of July. It's a pretty standard one where they go over counts of activities held throughout the year. Also, I am off most Friday's this summer.

Patty Hamilton-Rodgers, SA Executive Committee Advisor updates: No new updates.

Open Updates

None

New Business

01-1213: BE IT RESOLVED THE SA EXECUTIVE COMMITTEE approve the appointment of Patty Hamilton-Rodgers as Student Association Advisor for the 2012-2013 academic year.

First and Only Reading

Carly believes that Patty will be a wonderful advisor. There were no questions or concerns.

01-1213: *First and Only Reading*, Passes 5-0-0.

02-1213: BE IT RESOLVED THE SA EXECUTIVE COMMITTEE approve the appointment of Kate Rebban as Student Association Treasurer for the 2012-2013 academic year.

First and Only Reading

Carly says that appointing Kate as treasurer would basically allow her to do everything she already does for us, just with a title. It's just us acknowledging that she acts as treasurer for the organization. Justin asks about the appointment of Kate in the position and Kate explains that SA employees used to be appointed yearly, but that doesn't happen anymore. Since it is in SA's Constitution to appoint a treasurer, it is now done as a reading.

02-1213: *First and Only Reading*, Passes 5-0-0.

03-1213: BE IT RESOLVED THE SA EXECUTIVE COMMITTEE approve the appointment of Riley Burchell as Recording Secretary for the 2012-2013 academic year.

First and Only Reading

Carly says that she gives Riley full support and has confidence that Riley can act adequately as Recording Secretary for the 2012-2013 school year. Justin asks Riley what her favorite font is. Her response is *Garamond*. Forrest agrees and reports that the Harry Potter series was written in *Garamond*.

03-1213: *First and Only Reading*, Passes 5-0-0.

04-1213: BE IT RESOLVED THE SA EXECUTIVE COMMITTEE approve the appointment of Malcolm Cohen to the CAS Board of Directors for the 2012-2013 academic year;

and be it further resolved that the SA Executive Committee approve the appointment of Olivia Sluzar to the CARLYS Board of Directors for the 2012-2013 and 2013-2014 academic years.

First and Only Reading

CARLY: Malcolm will serve a one-year term and Olivia will serve a two-year term.

MALCOLM: The way it works is that there are four positions on the CAS Board total. Two of the positions are elected and the other two are appointed on a two year term on a rotation basis so that there will never be an entirely new team on the board. I was appointed to a two-year term in the fall of 2010 for two years while Dayshawn was finishing his second term. Last year, the exec board reappointed Dayshawn to the board but he could only serve one term because of graduation. That left us with a hole to fill and that's why this position is going to Olivia. Matt asked about other applicants and Carly stated that Olivia was the only applicant that could fulfill a two-year term. MALCOLM: I talked to Olivia in March or April about budgetary processes for CAS and I tried as best I could to answer her questions. She asked me a lot about my involvement and I told her about time commitment of the position and what she could expect. I would like to add that I served a year on another schools equivalent board, so I think I had a good enough idea of what to expect and I relayed that to Olivia. I am fairly confident, that more than most applicants, Olivia knows what she is getting into. I will vouch for her.

04-1213: *First and Only Reading*, Passes 5-0-0.

05-1213: BE IT RESOLVED THE SA EXECUTIVE COMMITTEE approve the appointment of Steve Fisher as USAEC Chair for the 2012-2013 academic year.

First and Only Reading

Carly: Out of the two applicants that were interested in this position, Steve was definitely the more qualified. He knows a lot already about KnightLink and with the upcoming election I think it will be good to have him around.

Silvia asked whether there was ever a meeting about Steve's application. Carly did not recall. Sadie asked Carly how the position was advertised and Carly responded that it was advertised by e-mail. Matt asked if Steve will be around for all of next year. Yes, Steve said he would do it for the entire year. MALCOLM: Also, he is slated to be full term president for Mock Trial.

Matt asked about the other applicant, Olivia, Carly said while Olivia's application showed involvement, Steve's showed he had experience. Also, he supplied a list of people who would only be on the committee pending his appointment to the position. This is a factor because it is really hard to find people willing to be on the committee.

Justin asked Kate how was working with Steve? Kate said he had really great ideas, but didn't always communicate with her on a timely basis. I'm hoping that if he is appointed to this position this year that would change. In the spring when she gave him the upload of names for the election survey, he never communicated that there was a problem until Kate asked if he uploaded the information. He talked with Lauren instead about it and we could have solved the problem the same day that Kate gave him the upload if he had only told her there was an issue with it. Kate said she gave him too many fields in the document and when she found out, she just deleted the extra fields and sent it to him. He was then able to upload it. Last Fall, Rob Terrari and Kate had no problems with the election portion of KnightLink. Carly proposes tabling of the reading until the next meeting when Steve will be present.

Motion to table by Silvia, seconded by Forrest.

05-1213: *First and Only Reading*, Tabled 5-0-0.

06-1213: BE IT RESOLVED THE SA EXECUTIVE COMMITTEE allocate up to \$2400 from Budget Increases, Account 1099 to SA Liability Insurance Account 1012 to fund increased insurance premiums.

First of Two Readings

Kate stated that the insurance renewals don't happen until June and she and the insurance agent can only estimate the actual cost of insurance when the budgets are formulated in March. On the agenda, there is a comparison of budgeted costs versus actual costs of liability insurance. Actually, there has been a 15% increase, not 10% across the board. Student governments are very unique and it is

hard to find insurance companies that cater to this type of organization. As of right now, we have enough money to cover the deposit, but we do not have enough in the budget line to pay the remainder of the bill when it comes due later in the month.

Crew equipment has depreciated from \$60,000 to \$50,000. This will save us \$814.00, but that cost savings is still not enough to cover the balance due. Kate notes that she doesn't like to make this request, but due to the timing of the summer meetings, she is asking to waive the first reading. Carly points out that club sports cost a lot in insurance - \$68,000. Kate points out that in the agenda general liability is the largest portion of the bill. Kate said that this is the first time in quite a while that the general liability insurance has gone up this much. Forrest asked have you ever filed an insurance claim. Kate said not often. There was almost a claim when an athlete was injured this spring, but the last claim filed that she can remember was about four years ago when a crew shell was clipped by a snow plow. Forrest asked if the rates went up. Kate said a little bit. Patty asked what about the \$ 200 for bonding?

Kate said that covers individuals that handle money. If an employee acted unethically and skimmed money the bonded insurance would cover prosecution costs. Malcolm asked what if the reading does not pass. Kate said then we could only pay a portion of the insurance and we would have to decide what part of the insurance we would want to drop.

Forrest motioned to waive the first reading, seconded by Justin. Voting on the first reading 06-1213, passes 5-0-0. There were no questions on the second of two readings.

06-1213: *Second of Two Readings*, passes 5-0-0.

07-1213: BE IT RESOLVED THE SA EXECUTIVE COMMITTEE allocate up to \$525 from Budget Increases, Account 1099 to SA Programs, Account 1002 sub line "Orientation" to purchase additional food.

First of Two Readings

Carly stated SA usually provides ice cream during Orientation, and while cookies are another option, an increase in the budget for Orientation would just make things more comfortable. Right now we can only really afford the popcorn, but we need more than just popcorn for students at orientation. Silvia asked is SA the only organization supplying food. Carly said yeah, we are, but this is a really good way to promote SA. The money that we use comes from the PR budget. Malcolm asked does the food go to waste. Carly said, actually, all the students are brought down to the Union after the play and come into the Union right near the food. So, there is a lot of traffic. Silvia asked do you have enough money to cover orientation sessions before the next meeting. Carly said well, I mean I don't need all of the \$525.00. I would be open to getting a lower budget or even not getting the money at all, but it would make it way easier to make orientation successful. Silvia noted that the second SA meeting will be held after Orientation is over. A motion to waive the first reading is made by Forrest, seconded by Silvia. Discussion: Forrest asked does anyone else think that \$1.50 for an ice cream sandwich is ridiculous. Malcolm said we have to go through CAS, Forrest. Justin asked how many people are going to be at each orientation session? Is there an estimate? Carly said the Orientation sessions are June 25 and 28 and July 9, 11, and 16. She told Sue I would talk to her after discussion took place with the executive board. I mean, I won't use all of the money if I don't have to. \$600.00 seems like a lot of money, but it is not. Motion to waive 07-1213 passes 5-0-0.

Forrest asked what kind of food is going to be served? Silvia said ice cream sandwiches are really expensive and as for scoop ice cream, we need people to serve it. I can't because I'm heading up karaoke with IRC. Popcorn is good and cheap, but it would also be nice to have something extra. Malcolm said \$1125.00 feeds 150 at each orientation session exactly. Carly said the union is never cool in the summer and at orientation there needs to be something cool for the kids to eat. Forrest asked what about popsicles?

Carly said we checked into that but those would require a lot of freezing. Patty asked what about a portable freezer? Carly said I cannot get a portable refrigerator. The budget is tight, but what we could possibly do is use a heavy freezer or the one in Starbucks serve half of them immediately and then take the other half out and serve them. I think that we cannot use the portable freezer because it is going to be in use for the Parent session.

07-1213: *Second of Two Readings*, Passes 5-0-0.

08-1213: BE IT RESOLVED THE SA EXECUTIVE COMMITTEE allocate up to \$1400 from Budget Increases, Account 1099 to SA Programs, Account 1002 to create a new line "Leadership Symposium" to purchase t-shirts for symposium attendees.

First of Two Readings

Carly stated that Tom Matthews would like the t-shirts for the leadership symposium to be funded by SA. It is really expensive but I support the idea because I think it is a good advertising opportunity for SA. Malcolm asked how many people are attending the symposium? Carly said about 300. Last year we funded the speaker, which cost more than the t-shirts will. Malcolm said, looking at math, how do we get to \$1400 for 300 t-shirts? Kate said it is an up-to amount that takes into account for some XXL shirts. Forrest asked aren't the t-shirts personal items? Carly said I have seen many people in the Leadership Symposium t-shirts from last year so people definitely wear them. I am going to look into getting the SA logo printed bigger on the t-shirts. Silvia said everyone who goes to the Leadership Symposium also attend the incoming students program the next day and lead discussions. Matt asked if the SA President talks to the students also, so if you give them the t-shirt then you can directly talk to them about involvement. Forrest asked how come Tom Matthews isn't presenting this reading? Carly said she would do it. Malcolm is concerned that by supplying the t-shirts for the symposium this year SA will be setting a precedent that will have to be maintained. Carly said whether or not we supply the t-shirts next year will be up to the board next year. It doesn't have to be a precedent thing. We did the speaker last year and we're not doing that again.

Patty said there is less visibility with a speaker, just because we are doing t-shirts this year doesn't mean we have to do it next year.

08-1213: *First of Two Readings*, Passes 5-0-0.

Open Discussion

Carly forgot to mention during updates: Dr Bonfiglio talked to me about the SA budget passed for next year. He and President Dahl are concerned about the decreased support coming from SA for some of the organizations. Patty said the President did approve the budget but asked Carly if Dr Bonfiglio talked with her before sending his approval onto Dr. Dahl with the noted concerns? Carly said no. Kate said that Dr. Bonfiglio did email her and asked why there were decreases in MTC, the concert, and club sports.

Sadie asked what happened with MTC? Kate said the students were upset because they do not have complete say in what the musical is and the direction it goes in even though it is all funded by SA. The board was going to go to the professors and see if there could be "shadowing" by a student of the director but the professors said no, there will be only a liaison between MTC and the individuals that plan the Mainstage. SA Exec ended up cutting the portion of the budget that paid faculty members that acted as the musical director or rehearsal pianist.

Forrest said for the leadership symposium, we will leave Saturday the 14th from Buffalo. Return flights are \$800.00 or something. Carly said Tyler mentioned he could house you and transfer you if anyone ends up flying in or out of NYC. Matt said he found prices of about \$550.00 round trip so I will send out that information to you guys. In addition, they will set up a shuttle for this so we don't have to worry about that transportation costs. Carly said that housing hasn't really been set up yet but you guys should e-mail him and get it straightened out.

Carly mentioned orientation and info-fair stuff; we don't have to do ice cream for transfer sessions starting Wednesday. Info sessions are from 11am-1:30 pm. basically, all you have to do is be there, hand out pamphlets, and tell everyone how awesome SA is. Will you be there Matt? Matt said yes, he will be. Email orientation people (orientation@geneseo.edu).

Malcolm said before we adjourn, I would like to address the SA executive board. At least some of you know I have had experience interacting with a large number of student governments across the state, been a part of many organizations at several different levels of involvement campus and statewide, and that being said, I am very encouraged by what I see here today.

Forrest said we have \$800.00 to spend on promo items. I was thinking about bouncy balls or squirt guns. Silvia said Squirt guns look like weapons and can't be used in residence halls. Forrest said mugs are good but super expensive. I don't know how many we can get.

Adjournment

Meeting adjourned at 12:21 am.

Respectfully Submitted,
Riley Burchell

Recording Secretary
Secretary