

STUDENT ASSOCIATION MEETING  
State University of New York, College at Geneseo



Student Association meetings are Wednesdays at 6:45 pm in the College Union Hunt Room. All are welcome to attend.

**MINUTES #25, Wednesday, March 13, 2013**

Page Business Meeting Agenda

***Call to Order, Approval of Agenda, Approval of Minutes***

***Updates***

***Old Business***

69-1213 BE IT RESOLVED THE SA EXECUTIVE COMMITTEE allocate up to \$126.00 from Budget Increases, Account 1099 to SA Programs, Account 1002 to create a startup budget for Chess Club at Geneseo.  
*Second of Two Readings*

71-1213 BE IT RESOLVED THE SA EXECUTIVE COMMITTEE allocate up to \$1,988.75 from SA Programs – Conferences, Account 1002 to fund Swing Dance Club at the Washington D.C. Lindy Exchange from April 19-21<sup>st</sup>.  
*Second of Two Readings*

72-1213 BE IT RESOLVED THE SA EXECUTIVE COMMITTEE allocate up to \$4,250.00 from Permanent Equipment, Account 2000 to purchase 5 Concept II Model D PM3 Monitors for Geneseo Crew Club, Account 1402 and further resolve allocate up to \$225.00 from Budget Increases, Account 1099 to Geneseo Crew Club, Account 1402 to cover shipping costs.  
*Second of Two Readings*

73-1213 BE IT RESOLVED THE SA EXECUTIVE COMMITTEE allocate up to \$300.00 from Budget Increases, Account 1099 to Community Health Alliance, Account 1924 for the creation of picture books for students in Haiti.  
*Second of Two Readings*

***New Business***

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*First of Two Readings*

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*First of Two Readings*

76-1213 BE IT RESOLVED THE SA EXECUTIVE COMMITTEE allocate up to \$1,800.00 from Budget Increases, Account 1099 to Academic Affairs Committee, Account 1100 to add to the Off-Campus Events Drawing fund.

*Executive Committee*

President:	Carly Annable
Vice-President:	Justin Shapiro
<b>Directors:</b>	
Academic Affairs:	Dara Gell
Business Affairs:	Casey Howard
Inter-Residence Affairs:	Silvia Roma
Public Relations:	Forrest Regan
Student Affairs:	Sadie Baker
Student Programming:	Matt Bower
Advisor:	Patty Hamilton-Rodgers

*PROFESSIONAL STAFF*

Dir. of SA Programs,	
Personnel & Finances:	Kate Rebban
Administrative Assistant:	Nancy Chirico
Graphics Coordinator:	Kristen Fuest
Service Manager:	Dianne Krenzer

77-1213 BE IT RESOLVED THE SA EXECUTIVE COMMITTEE allocate up to \$1,108.61 from SA Programs – Conferences, Account 1002 to Japanese Culture Club, Account 1901 to fund a trip to the Japan-America Society of Washington D.C. Cherry Blossom Festival from April 12<sup>th</sup> to April 14<sup>th</sup>.

*First of Two Readings*

78-1213 BE IT RESOLVED THE SA EXECUTIVE COMMITTEE allocate up to \$1,902.70 from SA Programs – Conferences, Account 1002 to fund Geneseo Quidditch to attend the Quidditch World Cup from April 11<sup>th</sup> to April 15<sup>th</sup>.

*First of Two Readings*

***Open Discussion***

***Adjournment***

**Call to Order:** 6:47 pm.

**Approval of the Agenda:** Amendment to reading 72-1213 to read “allocate up to \$4,250.00 from Permanent Equipment, Account 2000 to purchase 5 Concept II Model D PM3 Monitors for Geneseo Crew Club, Account 1402 and further resolve allocate up to \$225.00 from Budget Increases, Account 1099 to Geneseo Crew Club, Account 1402 to cover shipping costs.” Amendment to reading 75-1213 from “\$1,800.00” to “\$1,500.00” and reading 75-1213 from “\$1,500.00” to “\$1,800.00”. Strike out \$600.00 in tolls in request forms for reading 71-1213; therefore, amendment to reading 71-1213 to read “\$1,988.75” in place of “\$2,288.75”. Passes 7-0-0.

**Approval of the Minutes:** Not currently available.

## Updates

**President, Carly Annable updates:** I met with Dr. Bonfiglio this week. I also met with one of the new candidates for the Director of Affirmative Action position that is currently open. Other than that, all of you should vote yes to the referendum to keep the mandatory student activity fee mandatory. Also, there is a SUNY mascot competition and I encourage all of you to vote for Geneseo because I really don't want to lose to Maritime.

**Vice-President, Justin Shapiro updates:** I don't have the letter that I said for the past two weeks I would have for you. I will have it after spring break. I am planning to have a Medical Amnesty rally. If you don't know about Medical Amnesty, it really encourages students to stand up for individuals who are a danger to others or themselves as a result of intoxication. It should be placed in the Code of Conduct, so we should rally for that. It will be in the Union and will run before the Council Meeting because they are the ones who will vote on it. Look forward to that. Second of all, there will be a Club Sports meeting the Tuesday after the break at 7:00 pm. We will be revisiting our Constitution and bylaws. The location is TBA, so please just keep that time period available. I will send out an email once I determine a place to meet at.

**Director of Business Affairs, Casey Howard updates:** As you can tell, I wasn't feeling too well this week, as evidenced by all the mistakes in the agenda. The Budget Review has not been sent yet. So, while most of you heard from your presidents and treasurers about the Budget Review Hearings and that they would hear back before spring break for the final results, they are not going to be in your mailbox by then. Don't worry if you don't get them because no one will. They will be sent out after spring break and the appeal process will be after that. If you have any questions, email me at sadba@geneseo.edu.

**Director of Inter-Residence Affairs, Silvia Roma updates:** Please vote to keep the mandatory student activity fee mandatory. IRC is calling for letters of intent for its elections. If you are going to be an on campus student next year and are interested in an elevated position, it's a really great experience. My entire college experience has been shaped by IRC. If you are interested, then letters of intent are due to the SA office by 4:00 pm on Friday, March 29th. We have elections on April 1st. If you think this is something that you are interested in, and you have to be living on campus next year, please come and talk to me. My email is sairc@geneseo.edu. Have a great spring break.

**Director of Public Relations, Forrest Regan updates:** As you all know, the Referendum vote is going on right now. If you haven't voted, you still have about an hour and three minutes. I encourage all of you to vote. I'm sure that most of you already have. Please tell your friends to vote. I definitely encourage you to vote yes.

**Director of Academic Affairs, Dara Gell updates:** Please follow AAC on twitter. The Professor Recognition Ceremony is now accepting submissions for nominations. You can find the nominations online at knightlink.geneseo.edu. It's a great ceremony and it's the second year that we've asked students to nominate their professors. It's a really meaningful experience for the professors. They really appreciate getting an award from their students. It looks really great for whatever department the professor is from, but of course you don't have to nominate within your major or minor. It looks really great for the professor and they really appreciate it. Nominate your professor! Nominations are open until April 5th. If you are interested in being part of the Recognition Ceremony Committee, they look through all the nominations and decide based on a rating scale who wins, please talk to me after this meeting. You can also email me at saaac or email rkb2. *Welles Report* is still accepting articles for submission this semester, as is the English Club's *Opus*. They will be accepting until April 1st. Tomorrow is Pie Day and there will be free pie in Sturges Study Lounge at 3:14 pm. Please do your SOFIs. I don't know if they're open now, but if not, they will be available soon. It's really important for the faculty as it counts for their tenure and career. Even if you don't like the professor, even if you don't really care, please fill out all of your SOFIs. I hope that everyone is signing up for Relay for Life. There is a whole bunch of clubs that got t-shirts. The Astronomy Club went to the planetarium. Please vote to keep the mandatory student activity fee mandatory. The “yes” thing didn't work out and you have free will, but we really ask that you do that. MGMT tickets are still on sale. I have new volunteer times for GREAT Day. There are time slots on Monday from 5:00 – 7:00 pm and on Tuesday from 7:00 to 8:30 am. If you're interested, please talk to me after the meeting.

**Director of Student Affairs, Sadie Baker updates:** KASA's Poker Night is coming up after spring break. You may remember that they were here to do a reading for that. It should be a lot of fun. LSA's dinner is also shortly after spring break on March 30th. Doors open at 5:30 pm. Pride and WAC's dinner is on April 17th and will be carnival themed. There are lots of events coming up, so go to some of them or all of them.

**Director of Student Programming, Matt Bower updates:** I checked MGMT ticket sales about two hours ago and it was at 650. So definitely buy the tickets before you go home for spring break. AC election application deadline is this Friday at 4:00 pm. If you have any questions, definitely talk to me.

**Kate Rebban, Director of SA Programs, Personnel, & Finances updates:** Just a reminder, but there will not be a check run on March 27th.

**Patty Hamilton-Rodgers, SA Executive Committee Advisor updates:** Vote yes in the time you have remaining. Have a safe spring break. We all want you back here safely.

### Open Updates

The Lamron: Eboard elections for *The Lamron* open after spring break. All of our eboard positions are up for grabs. If anyone is interested, come talk to me after today's meeting or come talk to me anytime.

Malcolm: Not only do you have an hour to vote, but you also have an hour to get your friends to vote. If the Referendum fails and the activity fee becomes voluntary, the people who are left up here next year are going to have a very bad time. Everything that you do on campus will come to a screeching halt. It will be unimaginable. The student life that you have come to know over the past few years will just disappear. So get everyone to vote mandatory.

Dara: AAC elections will be on April 30th, and that's two weeks after GREAT Day. If you are interested in running for AAC, I really encourage you to do so. You can talk to me or any of the board members about the AAC positions. Three of them are running for SA next year; you've met Rob, Effie, and Riley. It's a really great way to get involved in student government. Also, Sociology Club is having their first sociology conference this year on April 13th. They are going to have a panel with all the sociology professors, so if you are interested in sociology, you're a major, or you just really want to hear them talk, you should check it out.

### Old Business

69-1213 BE IT RESOLVED THE SA EXECUTIVE COMMITTEE allocate up to \$126.00 from Budget Increases, Account 1099 to SA Programs, Account 1002 to create a startup budget for Chess Club at Geneseo.

*Second of Two Readings*

I'm Kristen from Chess Club. We have recently gotten recognized. For startup funds, we're asking for \$126.00 to buy a board and a couple of clocks which we need to practice and to be a competitive team.

Malcolm: How many members do you have at the moment?

Kristen: We have a solid core of ten members. There are more on Knightlink that I don't know off the top of my head that come from time to time.

Dara: What are you going to do with the boards and clocks over summer break?

Kristen: There's talk about getting a locker to keep them here safe because they are kind of expensive, especially the clocks. If not, then our President or one of the other eboard members can take them and make sure they come back.

Sadie: When and where do you meet?

Kristen: We meet on Wednesdays in South 241 at 2:30 pm.

69-1213: *Second of Two Readings*, Passes 7-0-0.

71-1213 BE IT RESOLVED THE SA EXECUTIVE COMMITTEE allocate up to \$1,988.75 from SA Programs – Conferences, Account 1002 to fund Swing Dance Club at the Washington D.C. Lindy Exchange from April 19-21<sup>st</sup>.

*Second of Two Readings*

I'm Gedney and I am the President of the Swing Dance Club. I'm up here to tell you a little bit about DCLX. DCLX, Washington D.C. Lindy Exchange, happens the third week of every April. We usually get a group of ten to fifteen people to go down there and we dance all weekend. It's a really good weekend, gets the feet of a lot of new members wet, and everyone just gets a lot better at dancing. I think the best way to get better at dancing is to just dance your heart out. It's a really good program that they have set up. We have 22 members this year that signed up. Dancing goes from Friday night, all day Saturday, and Sunday afternoon, so we would be there from Friday to Sunday. I think that it would be a really good opportunity for us to be down there. Also, there was the amendment that was made because we made a mistake. There are not going to be any tolls because we are taking a toll-less route down, so that is going to be \$300.00 less.

Kate: Is the registration \$80.00 per person? Does it include the t-shirt or is that extra?

Gedney: It is \$80.00 and it does include the t-shirt.

Silvia: This may be more of a question for Casey. The \$600.00 is no longer part of the reading. Are we still allocating up to \$2,288.75?

Casey: No. We amended the reading.

Justin: Did you find anymore drivers?

Gedney: Yes. We have had more people sign up and offer up their cars last night.

Forrest: Where did you get the \$600.00 for toll?

Gedney: I think that one of my officers went on Google. It gave her a toll route and calculated that out on Google Maps. I think she was just misinformed.

Kate: If this reading does pass, could someone from your club meet up with me tomorrow?

Gedney: Absolutely.

71-1213: *Second of Two Readings*, Passes 7-0-0.

72-1213 BE IT RESOLVED THE SA EXECUTIVE COMMITTEE allocate up to \$4,250.00 from Permanent Equipment, Account 2000 to purchase 5 Concept II Model D PM3 Monitors for Geneseo Crew Club, Account 1402 and further resolve allocate up to \$225.00 from Budget Increases, Account 1099 to Geneseo Crew Club, Account 1402 to cover shipping costs.

*Second of Two Readings*

I'm Rachel and I'm the President of Crew. Basically a summary of last week, our team only has four ergs right now. It's definitely not close to enough. The place we go to has 25 in their high school team. The girls' team right now can pretty much have a five minute practice for each person with only the four ergs. With a full nine, we can have a full boat practice together, or everyone gets a longer practice.

Dara: I have a question for Casey. Recognizing that this is the largest reading for the night, how much do we have in Permanent Equipment?

Casey: A lot. We have like \$30,000.00.

Dara: How much is left in Budget Increases?

Casey: Budget Increases currently has about \$60,000.00.

Sadie: Do you have any sliders for these ergs?

Rachel: No. Our team doesn't have any sliders. We never had any. I don't think that we would use them.

Silvia: I really hope you guys get a place for the ergs when space becomes available

Sadie: I hope you guys have a good season.

72-1213: *Second of Two Readings*, Passes 7-0-0.

73-1213 BE IT RESOLVED THE SA EXECUTIVE COMMITTEE allocate up to \$300.00 from Budget Increases, Account 1099 to Community Health Alliance, Account 1924 for the creation of picture books for students in Haiti.

*Second of Two Readings*

Hi everyone. I'm Grace. I'm the Treasurer for Community Health Alliance. We're asking for \$300.00 to laminate and bind 50 picture books that we are going to bring down to students in Haiti. They are going to be alphabet books with Haitian Creole translations and pictures. They don't have a lot of school supplies there. The government funding is three black pens and three red pens per classroom of 40 students. That's not a lot. It's crucial that we laminate them because of the climate. Otherwise, the books will disintegrate.

Dara: I don't know if I made it clear last week, but I love this.

73-1213: *Second of Two Readings*, Passes 7-0-0.

### New Business

74-1213 BE IT RESOLVED THE SA EXECUTIVE COMMITTEE allocate up to \$3,000.00 from Budget Increases, Account 1099 to SA Programs – Conferences, Account 1002 to fund the current and future conference requests.

*First of Two Readings*

Casey: I would first like to point out that I made a mistake. When I filled out the paperwork, I just signed my name at the bottom and I am not the organization president obviously. I would like to say that I have her approval for it.

Carly: I approve of this request.

Casey: Basically, this is just moving around money from Budget Increases so it can cover what we have right now in the agenda for Conferences and have some for the foreseeable future. I haven't heard anything from other clubs asking for money but this will just leave some wiggle room.

Malcolm: How much is in the Conference request line before this?

Casey: After Swing Dance's reading, we have around \$1,800.00. With this it would be about \$4,800.00 in total.

Malcolm: Why does the reading say "current and future conference requests" when the two conference requests at the bottom of the agenda amount to just over \$3,000.00 so it's not going to be funding anything in the future, just today's?

Casey: In overall Conferences, we would have enough to potentially fund another conference as opposed to making a smaller reading if someone puts in a conference reading.

Rugby: Just for your information, Women's Rugby is going to be putting in a conference request soon.  
74-1213: *First of Two Readings*, Passes 6-0-1 with Casey abstaining.

75-1213 BE IT RESOLVED THE SA EXECUTIVE COMMITTEE allocate up to \$1,500.00 from Budget Increases, Account 1099 to Academic Affairs Committee, Account 1100 to add to the Social Academic Drawing fund.  
*First of Two Readings*

Dara: So the way that the Academic Affairs Committee works is that we fund all the academic programs. That includes clubs like Bio Club, Sociology, you name it. They don't have a budget and they can't come to SA for a budget. What they do if they want to put on an event or take a trip is they come to us for a certain amount of money. If they're taking a trip, then it comes from Off-campus Fund. If they do an event on campus, like Spanish Club just had their spelling bee, that's going to be from the Social Academic Fund. That's just some background on how we work. This year, we saw an increase in funding. In our Constitutional change last year, we changed it so that the School of Business and the School of Education, and what was the School of the Arts, which doesn't exist anymore, can't represent all of the clubs in their school. They have to have individual clubs. They have to come individually and ask for money. With that, we've had more clubs in attendance. They've become more aware of funding through AAC and what is available to them. That has led us to running out of funds a bit, which is great because people are doing things and I'm so happy. Anyways, we just did a memo moving \$1,000.00 from our on-campus to our off-campus fund just so we can cover everything from yesterday's meeting and the next AAC meeting, which would add it up to be around \$2,800.00. So that means that right now, we have \$1,272.00 in the on-campus fund. Other than the fact that if next week's reading passes and we lose about \$1,000.00 and only have \$272.00, we want to increase the on-campus fund because the end of the year is when the academic clubs put on events to wrap up the year. They put on events like Geology End of the Year Picnic or Sociology Club 41 Mingle. They are really nice "wrap up the year" celebrations. Those celebrations happen a lot and we won't have enough money to fund them. We looked at readings from previous years and found that \$1,500.00 will be enough to fund everything. If we have any extra, which I'm sure that we will, it goes back to SA at the end of the year.

Justin: Have you looked at the increased club participation and added that to the budget request for next year?

Dara: We added a bit. I think we added about \$350.00. But because the budget gets requested so early, we didn't know how much we would be short. It is small, but Effie knows to look out for this next year and she knows the protocol on how to ask for more money if she needs to.

Justin: I know that we had to do this last year. We did it the year before that. I think we may have requested more money the year before that too.

Dara: How much did you ask for last year?

Justin: About \$1,500.00.

Malcolm: Just on a general note for anyone in the room that is going to end up in SA next year. You should probably remember this and make a note of it. If you see this coming, you can increase AAC's budget for the year following.

75-1213: *First of Two Readings*, Passes 5-0-2.

76-1213 BE IT RESOLVED THE SA EXECUTIVE COMMITTEE allocate up to \$1,800.00 from Budget Increases, Account 1099 to Academic Affairs Committee, Account 1100 to add to the off-campus events drawing fund.

Dara: So same thing. Right now we have \$1,061.00 in off-campus. We will lose \$999.99 assuming that the Accounting Society's reading passes. That will leave us with \$61.00. Our off-campus fund starts off a lot larger than our on-campus fund because conferences are expensive. That's why we're requesting \$1,800.00 instead of \$1,500.00.

Malcolm: Can you clarify the difference between when the reading would come from the off-campus fund as opposed to the social academic fund?

Dara: Social academic fund is mostly supposed to be for films, dinners that happen on campus, events, like the spelling bee, that is on campus. Off-campus is usually conferences and trips. It's usually determined by distance.

Malcolm: It has nothing to do with whether the student lives off-campus?

Dara: No. Not at all.

Justin: AAC goes through the off-campus drawing fund a lot more than they do the on-campus one. It does make sense that they're allocating more money to the off-campus fund.

76-1213: *First of Two Readings*, Passes 5-0-2 with Dara and Justin abstaining.

77-1213 BE IT RESOLVED THE SA EXECUTIVE COMMITTEE allocate up to \$1,108.61 from SA Programs – Conferences, Account 1002 to Japanese Culture Club, Account 1901 to fund a trip to the Japan-American Society of Washington D.C. Cherry Blossom Festival from April 12<sup>th</sup> to April 14<sup>th</sup>.

*First of Two Readings*

My name is Leo and I am the SA rep for JCC, which stands for Japanese Culture Club. We're requesting funds to attend the Sakura Matsuri Festival from April 12th to the 14<sup>th</sup>. This festival, sponsored by the Japan-American Society of Washington D.C. is one of the largest exhibitions of Japanese culture in North America. This festival features Japanese cuisine, handcrafted goods, traditional and modern performing arts, and a Japanese themed parade. JCC has attended this festival six times since we have been recognized. Each year, our club members have volunteered for the Japan-American Society and have helped them in many areas, including taking

surveys during the festival, ticketing and giving brochures at the entrances, and volunteering with kids, as well as performing in the festival. In previous years, our Japanese traditional dance team has been invited to perform during the festival, and we have been invited to perform this year as well. In doing so, we will be able to showcase our talents along with other Japanese dance teams from around the country. This trip is a great opportunity to represent Geneseo's JCC in the Japanese-American community, as well as make a lasting impression by continuing our volunteer work. This festival provides many opportunities for our members because it gives further insight into Japanese culture. Our club members are able to get this experience and never forget it. Japanese Culture Club is asking the SA to fund half of the transportation and lodging costs. Everything is in the packet.

Justin: I think that this is the fourth year that you've come and requested funding to go to this conference. Have you thought about putting in your budget for future years?

Leo: I am not sure because this is my first year as representative. Definitely next year, since I'm planning on running for Treasurer, I will look into it.

Justin: I know that this is like the fourth year that you've gone to this conference. I know that it's a good experience so I wish you the best of luck. Is there any registration costs associated with this conference?

Leo: I think that since we're volunteering, there isn't one.

Kate: In past years, you've submitted either the invitation to perform and who's performing and a volunteer form. There is something else that usually needs to be signed if you're going to be performing. We can talk after but there is an agreement between SA, JCC, and the Japan-American Society. I think there is paperwork you may need to look into before finalizing.

Sadie: I just want to say that I think that it's really great that you volunteer and help out at this conference.

77-1213: *First of Two Readings*, passes 7-0-0.

78-1213 BE IT RESOLVED THE SA EXECUTIVE COMMITTEE allocate up to \$1,902.70 from SA Programs – Conferences, Account 1002 to fund Geneseo Quidditch to attend the Quidditch World Cup from April 11<sup>th</sup> to April 15<sup>th</sup>.

*First of Two Readings*

My name is Rob Terreri. A couple of pages are missing from our reading in the back. We're missing the part about transportation as well as our rationale and our roster. The full amount that we're requesting is \$1,902.70. This is the second part of the reading. The original amount of approximately \$300.00 came from our first reading. So you all know the gist of it. Basically we're requesting transportation costs to drive rented vans down. And we're also requesting funding for our meals.

Justin: You're not going to need any parking down there?

Rob: No. That's part of our registration fees for the tournament.

Malcolm: I have two questions for you sir. When you came last time, you mentioned something about flying down and now you're taking vans. Can you explain what caused the switch?

Rob: The amount of money that we will be saving. I mean, figuring on a good day, we might get flights out of Rochester for \$220.00 round trip. It would cost us about \$4,000.00 to \$5,000.00 total for 22 people at minimum; whereas renting three minivans, or maybe four, will cost us about \$900.00 and probably about \$1,400.00 for gas. All-in-all, it means that it would cost each person about \$110.00 for this trip for four nights in Florida, which you can't beat.

Malcolm: If this passes both weeks, is your conference fully funded? Is this your last reading?

Rob: This is our last reading. This is it.

Justin: You don't anticipate having to spend the night anywhere?

Rob: A lot of team members are over 21 so right now for each car, we have at least four individuals over 21 who can drive. We won't have an issue with that. We'll take two to three hour shifts.

Justin: How many people are you taking down?

Rob: We are taking 22 people; twenty-one players plus coach.

Dara: This is a question for Kate. Is it allowed for them to switch drivers like that? I know that when we go to conferences for Model UN, we have one designated driver.

Kate: That's a very good question. You would have to check with the rental company.

Rob: We've talked to them and worked it out.

Malcolm: I think this question is more for Casey. Given the printing error, which caused some pages to be duplicated and some pages missing, can we have the supporting documentation at the next SA meeting?

Casey: Yes. Definitely.

Casey: I am sorry about the printing errors.

Malcolm: I applaud you guys for saving so much money with transportation. I was convinced after the last time that flying would be the cheapest, but I applaud you guys for continuing to look into it to look for the cheapest option.

Casey: I know that Rob and the other members from the organization have been to the SA office to talk to me and Kate to figure this all out. I thank you for going through all the effort to find a cost-saving method of getting down there, even though it's going to be some hassle on your part.

Justin: I apologize for Casey's mistake.

78-1213: *First of Two Readings*, Passes 7-0-0.

### **Open Discussion**

Casey: If I can just see Alejandro after the meeting.

Malcolm: You have half an hour left. Go vote and make your friends vote.

**Adjournment**

Meeting adjourned at 7:28 pm.

Respectfully Submitted,

Anna Choo  
Recording Secretary